

# JOB ORDER

CITEM.STR.FR.006

<b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b> Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph		JO Number: <b>2025-0025</b>	JO Date: <b>1/21/2025</b>	PAGE  1 of 2
	PR No.: <b>2025-0025</b>	PR Date: <b>1/02/2025</b>		

CONTRACTOR/SUPPLIER: <b>POWER HOUSE PEST CONTROL SERVICES</b> ADDRESS: <b>Gagalangin, Tondo, Manila</b> MODE OF PROCUREMENT: <b>Small Value Procurement</b>	DELIVERY TERM: _____ PAYMENT TERM: _____ PLACE OF DELIVERY: _____ DATE OF DELIVERY: _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>ANNUAL GENERAL PEST CONTROL SERVICES FOR CITEM OFFICES AT GSP AND ITS PERIMETER FOR CY 2025</b> Period of Services: January to December 2025 ✓ SCOPE OF SERVICES: 1. General survey and thorough inspection of all the entire premises of the GSP to determine the location and harborage areas of the pests. 2. Perform pest control treatment on all pests inside the premises of the GSP such as but not limited to cockroaches, flies, fleas, mosquitoes, bugs, ants and rodents using the following method whichever is applicable: a. Misting or Fogging - to be applied for flying/crawling insects b. Residual/Surface Spraying - to be applied for flying/crawling insects c. Gel Baiting - to be used for crawling insects d. Mechanical Trapping or Anticoagulant Baiting - to be used for rodents 3. Include residual/surface spraying of the immediate perimeter of the GSP. SCHEDULE OF SERVICES: The conduct pest control services shall be twice a month to be performed every 2nd and 4th Sundays of the month			<b>Php77,700.00</b>

TOTAL AMOUNT IN WORDS:	Php
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*This order is placed subject to the following terms and conditions:*

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  <b>ATTY. ANNA GRACE I. MARPURI</b> Department Manager III, CSD _____ CONFORME:  <b>ANNA MARIE M. ESCOBER</b> <small>Name &amp; Signature of Contractor/Supplier</small> <b>FEBRUARY 6, 2025</b> <small>Date</small>	BUR No. <u>HOE- 25010140</u> DATE <u>JAN 28, 2025</u> AMOUNT <u>₱ 77,700 -</u> _____ Funds Available:  <b>MALERNA C. BOYAO</b> Chief Controllorship	Recommended by:  <b>ATTY. ANNA GRACE I. MARPURI</b> Department Manager III, CSD _____ Approved by:  <b>LEAH PULIDO OCAMPO</b> Executive Director
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CONTRACTOR/SUPPLIER POWER HOUSE PEST CONTROL SERVICES  
 ADDRESS Gagalangin, Tondo, Manila  
 MODE OF PROCUREMENT Small Value Procurement

DELIVERY TERM \_\_\_\_\_  
 PAYMENT TERM \_\_\_\_\_  
 PLACE OF DELIVERY \_\_\_\_\_  
 DATE OF DELIVERY \_\_\_\_\_

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>SAFETY MEASURES IN THE CONDUCT OF PEST CONTROL SERVICES</b>			
1. Pest Control Operator shall ensure that the chemicals to be used are safe for health of the humans and the environment.			
2. Pest Control Operator shall follow all safety precautions necessary in the conduct of the services.			
<b>PAYMENT TERMS:</b>			
1. Pest Control Provider shall submit a report with the bill after the service.			
2. Charges for the services shall not exceed PHP3,237.50 per session.			

TOTAL AMOUNT IN WORDS: SEVENTY SEVEN THOUSAND SEVEN HUNDRED PESOS Php 77,700.00

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Very truly yours,  
 ATTY. ANNA GRACE I. MARPURI  
 Department Manager III, CSD

BUR No. ADE-25010140  
 DATE Jan. 28, 2025  
 AMOUNT ₱ 77,700.00

Recommended by:  
 ATTY. ANNA GRACE I. MARPURI  
 Department Manager III, CSD

CONFORME:  
ANNA MARIE M. ESCOBER  
 Name & Signature of Contractor/Supplier  
FEBRUARY 6, 2025  
 Date

Funds Available:  
MALERNA C. BUARAO  
 Chief Controllorship

Approved by:  
LEAH FULIDO OCAMPO  
 Executive Director