

JOB ORDER

CITEM.STR.FR.006

 CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965 ✉ Info@citem.com.ph 🌐 www.citem.com.ph		JO Number: 2024-0289	JOD31E 8/7/2024	PAGE 1 of 2
		PR No.: 2024-0289	PR Date: 7/3/2024	

CONTRACTOR/SUPPLIER KUNST AND KARTE CORP. ADDRESS San Antonio, Paranaque City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM _____ PAYMENT TERM 30 days PLACE OF DELIVERY _____ DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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HIRING OF CREATIVE DIRECTOR FOR MANILA FAME 2024 Scope of Responsibility: 1. Provide directions in space planning, including placement of booths, show features, and special events, in order to weave a cohesive look for the different physical elements; 2. Conceptualize the special areas allocated for: (a) sustainable products, (b) materials and components, (c) "nostalgic/iconic" products. Help craft a name and choose products to be included in these show features and guide visual merchandisers in the set-up; 3. Sit as advisory committee member for booth allocation/ assignment; 4. Comment on the environmental signages and other areas (katha setting, merchandise area, etc.) 5. Submit observation and recommendations report. AWARDED CONTRACT AND MODE OF PAYMENT: Awarded Contract is PHP600,000.00 inclusive of applicable taxes, with the following mode of payment:	PHP600,000.00
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TOTAL AMOUNT IN WORDS:	Php
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This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

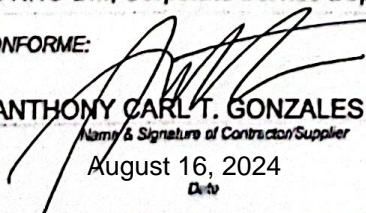
Very truly yours,

ATTY. ANNA GRACE T. MARPURI
 ACTING DM, Corporate Service Dept

BUR No. MF-24080856
 DATE Aug. 07, 2024
 AMOUNT P 600,000 -

Recommended by:

MARJO H. EVIO
 ACTING DM, SBD

CONFORME:

ANTHONY CARL T. GONZALES
Name & Signature of Contractor/Supplier
 August 16, 2024
Date

Funds Available:

MALERNA C. BUYAO
 Chief Controllership

Approved by:

LEAH PULIDO OCAMPO
 Executive Director

JOB ORDER

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		PR No.: 2024-0289	PR Date: 7/3/2024	



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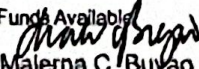
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

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
40% - upon submission of concepts for the (3) show features: (a) sustainable products (b) materials and components; (c) "iconic/nostalgic" products Deliverable: Concept/initial drawings Deadline: 2 weeks after approval of JO Note: If initial concept is disapproved, a second deadline will be given 5 days after disapproval. If concept is rejected, the contract will be cancelled.			
50% - upon submission of Progress Report Deliverable: Progress Report on space planning, booth allocation, show features Deadline: 2nd week of September 2024			
10% - upon submission of Observation and Recommendations Report Deliverable: Report /Deadline: On or before 30 October 2024			
PERIOD OF ENGAGEMENT: The Creative Director will be engaged from the signing of Job Order to 30 October 2024			

TOTAL AMOUNT IN WORDS: SIX HUNDRED THOUSAND PESOS ONLY	Php600,000.00
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Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 ACTING DM, Corporate Service Dept
 CONFORME:

ANTHONY CARL T. GONZALES
 Name & Signature of Contractor/Supplier
 August 16, 2024
 Date

BUR No. MF-2408085
 DATE AUG. 09, 2024
 AMOUNT ₱ 600,000.00
 Funds Available

Maierna C. Buyao
 Chief Controllership

Recommended by:

MARIO F. EVIO
 ACTING DM, SBD
 Approved by:

LEAH PULIDO OCAMPO
 Executive Director