

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number: 2024-0367	JO Date: 8/28/2024	PAGE 1
PR No.: 2024-0367	PR Date: 8/20/2024	

CONTRACTOR/SUPPLIER **HONG KONG TRADE DEVELOPMENT COUNCIL**
 ADDRESS **Quezon City**
 MODE OF PROCUREMENT **Overseas Procurement**

DELIVERY TERM
 PAYMENT TERM
 PLACE OF DELIVERY
 DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FASHION SHOW: MINI-PARADE (MIXED SHOW)			USD 808.00 or
PARTICIPATION FEE IN CENTRESTAGE 2024			PHP45,609.98

Event Details:
 Date: 04 to 07 September 2024
 Venue: Hong Kong Convention and Exhibition Centre

- Inclusions:
- * Six (6) outfits (15 designers)
 - * Total of three (3) minutes

EIGHT HUNDRED EIGHT U.S. DOLLARS ONLY USD 808.00

TOTAL AMOUNT IN WORDS: **FORTY FIVE THOUSAND SIX HUNDRED NINE & 98/100** Php45,609.98

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,
 ATTY. ANNA GRACE I. MARPURI
 Acting DM, Corporate Services Dept.

CONFORME:

Name & Signature of Contractor/Supplier
 Date

BUR No. CENTRESTAGE-24086932
 DATE August 29, 2024
 AMOUNT USD 808.00
PHP 45,609.98

Funds Available:
MALERNA C. BUYAO
 Chief Controllership

Recommended by:
MARJO F. EVIO
 Acting DM, SBD

Approved by:
LEAH PULIDO OCAMPO
 Executive Director