

Republic of the Philippines

Department of Trade and Industry

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2024-0169

**NOTICE TO CONDUCT PROCUREMENT OF GOODS
AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING
SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for:

**PURCHASE OF FOOD AND BEVERAGES TO BE
SERVED DURING PHILIPPINE HALAL BUSINESS
FORUM IN MIHAS 2024**

(Please see attached Request for Quotation Form for more details.)

TOTAL APPROVED BUDGET FOR THE CONTRACT:

PHP 1,500.00 PER PAX OR PHP105,000.00

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at citembac@citem.com.ph.



ATTY. ANNA GRACE I. MARPURI
Chairman, CITEM-BAC



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Sen. Gil Puyat Avenue, Pasay City
Tel.: (632) 8-831-2201 local 309/294 E-mail: citembac@citem.com.ph



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Company Name: _____
Address: _____
Contact No.: _____

Date: 11 September 2024
RFQ No.: 2024-0169

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope OR compressed folder and submitted to CITEM BAC.

<u>Deadline of Submission of Quotations: 12 September 2024</u>	<u>Time: 01:00PM</u>
<u>Schedule of Opening of Bids: 12 September 2024</u>	<u>Time: 02:00PM</u> <u>Venue: ZOOM</u>

QTY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
70	pax	<p>PURCHASE OF FOOD AND BEVERAGES TO BE SERVED DURING PHILIPPINE HALAL BUSINESS FORUM IN MIHAS 2024</p> <p>APPROVED BUDGET FOR THE CONTRACT: PHP 1,500.00 PER PAX OR PHP105,000.00</p> <p><u>Activity:</u> Philippine Business Forum <u>Date:</u> 18 September 2024 in time with MIHAS 2024 <u>Time:</u> 03:00PM – 05:00PM <u>Venue:</u> MIHAS Mainstage Level 2 (Hall 8) <u>No. of pax:</u> 70 pax</p> <p><u>Meeting Break Snack Selection:</u></p> <ul style="list-style-type: none"> a. Assorted Sandwiches Roll and Triangle b. Chicken Tandoori Drumettes Lime and Chili Dip c. Fresh Fruit Platter d. Inclusive of Coffee and Tea 		

Terms and Conditions:

- 1) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by CITEM and Supplier.
- 3) Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.

ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

Date Submitted

Signature over printed name of the Authorized Company Representative
Designation: _____
Telephone No(s).: _____
Email: _____