

# PURCHASE ORDER

CITEM.STR.FR.007

|  |                             |                                |                               |               |
|--|-----------------------------|--------------------------------|-------------------------------|---------------|
| <b>CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS</b><br>Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue<br>1300 Pasay City, Metro Manila, Philippines<br>☎ (632) 831-2201 to 09 ext. 218 ☎ (632) 831-1368, 832-3965<br>✉ info@citem.com.ph 🌐 www.citem.com.ph |                             | PO Number:<br><b>24-0286-B</b> | PO Date:<br><b>12/19/2024</b> | PAGE<br><br>1 |
|  | PR No.:<br><b>2024-0286</b> | PR Date:<br><b>06/28/2024</b>  |                               |               |

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| CONTRACTOR/SUPPLIER <b>GILMOREPCJAR COMPUTER CENTER</b><br>ADDRESS <u>12 RJTC BLDG., 1st ST., BRGY. VALENCIA QUEZON CITY</u><br>MODE OF PROCUREMENT <u>Shopping</u> | DELIVERY TERM .....<br>PAYMENT TERM .....<br>PLACE OF DELIVERY .....<br>DATE OF DELIVERY ..... |
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

| DESCRIPTION  | QTY/UNIT | UNIT PRICE | AMOUNT       |
|--|----------|------------|--------------|
| <b>PROCUREMENT OF VARIOUS LAPTOP SPARE PARTS</b>   |          |            |              |
| <b>BATTERY FOR HP OMEN LAPTOP</b><br>- Laptop Model: 15-DC0138TX<br>- Battery Type: Li-ion<br>- Voltage: 15.4 VDC<br>- Capacity: 53.2 WH 3454mah | 5 pcs.   | 3,600.00   | Php18,000.00 |
| <b>LCD FOR HP OMEN</b><br>- Laptop Model: HPM OMEN CE31 TX<br>- 15.6 inch full HD anti glare wled backlit<br>- 1920x1080                         | 6 pcs.   | 4,300.00   | Php25,800.00 |
| <b>LCD FOR HUAWEI LAPTOP</b><br>- Laptop Model: Matebook D15   | 3 pcs.   | 4,300.00   | Php12,900.00 |

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| TOTAL AMOUNT IN WORDS: <b>FIFTY SIX THOUSAND SEVEN HUNDRED PESOS</b> | Php <b>56,700.00</b> |
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*This order is placed subject to the following terms and conditions:*

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of **1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

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| Very truly yours,<br><b>ATTY. ANNA GRACE I. MARPURI</b><br>Department Manager, Corporate Services Dept.<br>_____<br>CONFORME:<br><br><b>RANDY REDIQUE</b><br>Name & Signature of Contractor/Supplier<br>_____<br>2-5-2025<br>Date | BUR No. <u>ISP-24121581</u><br>DATE <u>December 27, 2024</u><br>AMOUNT <u>₱ 56,700.00</u><br>_____<br>Funds Available:<br><br><b>MALERNA C. BUYAO</b><br>Chief Controllership | Recommended by:<br>_____<br>Approved by:<br><b>LEAH PULIDO OCAMPO</b><br>EXECUTIVE DIRECTOR<br>_____<br> |
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