

ATTY. GIRLIE MEI D. CUNTAPAY

OED - Legal Unit | Attorney V | Corporate Secretary

Golden Shell Pavilion, Sen. Gil Puyat Ave., cor Roxas Blvd, Pasay City

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WORK EXPERIENCE

- 2025 - Present
OED - Legal Unit / Attorney V
Corporate Secretary
- 2024
Part-time Law School Professor
Gender Sensitivity and Laws on Women and Children's Rights
- 2023
Part-time Law School Professor
University of Cagayan Valley College of Law
- 2019 - 2025
Attorney III
Professional Regulation Commission
Regional Office II – Tuguegarao
- 2016 - 2019
Executive Assistant III
Governor's Office- Chief of Staff
Provincial Government of Cagayan
- 2017
Part-time Instructor (Criminal Evidence)
School of Criminology University of Cagayan Valley
- 2015 - 2017
Attorney III
Schools Division Office of Tuguegarao City
Department of Education
- 2015 - 2016
Part-time Instructor (Partnership and Corporations)
College of Business Entrepreneurship and Accountancy Cagayan State University
Part-time Instructor (Criminal Evidence)
School of Criminology University of Cagayan Valley
- 2015
Part-time Instructor (Obligations and Contracts)
College of Business Entrepreneurship and Accountancy Cagayan State University
Part-time Instructor (Criminal Law I)
School of Criminology University of Cagayan Valley
- 2013 - 2014
Secretary to the Corporate Legal Counsel
Office of the Corporate Legal Counsel
University of Cagayan Valley
- 2013
Part-time Instructor
Maritime Law
College of Marine Education University of Cagayan Valley
- 2010 - 2012
Publications Specialist
Office of the Vice-President for Research & Development University of Cagayan Valley
- 2005 - 2006
Research Assistant
Sustainable Development Solutions
- 2004 -2005
Directory Assistance Agent
ePerformax Contact Groups, Inc
- 2004
Reporter/Researcher
Isumbong Mo Kay Tulfo
On Target Media Solutions, Inc.
- 2003 - 2004
Customer Service Representative
Peoplesupport, Inc

Atty. Girlie Mei D. Cuntapay is an experienced legal professional and currently serving as Attorney V in the Office of the Executive Director – Legal Unit at the Center for International Trade Expositions and Missions (CITEM). With over a decade of expertise in litigation, corporate governance, and development communication, she provides critical legal oversight to support the promotion of Philippine exports.

ACADEMIC BACKGROUND

ATTY. GIRLIE MEI D. CUNTAPAY HOLDS A ROBUST ACADEMIC FOUNDATION THAT MERGES TECHNICAL LEGAL EXPERTISE WITH SOCIAL DEVELOPMENT STRATEGIES:

- 2006–2012 | JURIS DOCTOR
 - UNIVERSITY OF CAGAYAN VALLEY
- 1999–2003 | BACHELOR OF SCIENCE IN DEVELOPMENT COMMUNICATION
 - MAJOR IN DEVELOPMENT BROADCASTING AND TELECOMMUNICATION
 - UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

OTHER QUALIFICATIONS

- 2014 | PHILIPPINE BAR EXAMS
APRIL 29, 2015 | MANILA
- CAREER SERVICE PROFESSIONAL ELIGIBILITY
PASSED, JULY 22, 2003
GENERAL RATING : 87.84%
QUEZON CITY

TRAININGS, SEMINARS AND WEBINARS ATTENDED

ATTY. GIRLIE MEI D. CUNTAPAY maintains a commitment to continuous professional development and compliance, participating in specialized workshops and legal orientations:

- 2024 | IBP Northern Luzon Regional Convention, Integrated Bar of the Philippines (Nov 26)
- 2024 | 13th Leg of the Code of Professional Responsibility and Accountability Rollout (Nov 25)
- 2024 | Public Service Value Chain Workshop, Development Academy of the Philippines (Nov 18–22)
- 2024 | Seminar on RA No. 6713 and Ease of Doing Business (EODB-EGSD) (Sept 7)
- 2024 | Synchronous MCLE Online Seminar, IBP Pampanga Chapter (July 6, 13, 20, and 27)
- 2024 | Competency Enhancement Training for Lawyers on VAW and VAC (Jan 22–26)
- 2023 | IBP Northern Luzon Regional Convention, IBP Isabela Chapter (Dec 2–4)
- 2023 | Promoting Quality Draftsmanship in the Commission: Styles, Procedures and Formats (April 20)
- 2023 | Training-Writeshop on the Apprehension, Investigation, and Prosecution of Illegal Practitioners (March 23)
- 2023 | 19th National Convention for Lawyers, Integrated Bar of the Philippines (Feb 16–18)
- 2022 | House of Delegates Convention, Integrated Bar of the Philippines (Dec 10–12)
- 2022 | Data Privacy Act Awareness Webinar, PRC-Central Office (Nov 25)
- 2022 | MCLE 7th Compliance, IBP Cagayan Chapter (Oct 22–23, 29–30 and Nov 5)
- 2022 | Training on Diplomatic Protocol and International Etiquette, DFA (Aug 25)
- 2022 | 1st Semester CSI Leadership Series: Digital Leadership (June 25)
- 2022 | Webinar on Thriving on a Flexible Working Environment (June 22)
- 2022 | The Future of Government Work in Post-COVID World, PRC Central Office (June 21)
- 2022 | Webinar on CPDAS Enhancement and Mental Health Literacy (June 14)
- 2022 | Briefing on the Apostille Convention and the Philippine Apostille, DFA (May 25)
- 2021 | Online Orientation on the Use of MS Teams in the Conduct of Hearings (April 26)
- 2021 | Tree Summit 2021, Tuguegarao City Government (April 21)
- 2021 | Understanding Gender-Fair Language in Legal Writing, IBP (April 16)
- 2021 | SHELEADS: Forum on Women's Roles in the Justice Sector (March 11)
- 2021 | Webinar on the Updated Revised Rules on Administrative Cases in the Civil Service (Jan 28–29)
- 2020 | Values Reorientation Webinar, PRC Central (June 23)
- 2019 | Writing for the Web Capacity Building Seminar (Oct 1–2)
- 2019 | 17th National Convention of Lawyers, Integrated Bar of the Philippines (March 27–31)
- 2018 | IBP Northern Luzon Regional Convention, IBP Cagayan Chapter (Nov 28–Dec 1)
- 2018 | Seminar/Training on RA 9184 Recent Developments in Procurement (April 24–26)
- 2018 | IBP Northern Luzon Legal Aid Conference and International Humanitarian Seminar (Feb 25–26)
- 2017 | Pagtugon sa Hamon: A Call to the Rule of Law, Access to Justice and Human Rights (Nov 23–24)
- 2017 | Orientation Workshop on Strategic Performance Management System (May 29–30)
- 2017 | Seminar on Unleashing Professionalism and Excellence (May 2–3)
- 2017 | Climate Change & Agriculture Summit (Jan 26–27)
- 2016 | 1st Cagayan Valley Regional Competitiveness Forum and Workshop (Dec 13)
- 2016 | Accelerated Productivity Training (APT) for Education Professionals (June 30–July 2)
- 2016 | National Training for Legal Officers, DepEd Central Office (April 4–8)
- 2016 | Mandatory Continuing Legal Education, IBP Cagayan Chapter (Jan 20–24)
- 2015 | Training on School Sites Titling and Acquisition, DepEd (Dec 15)
- 2015 | Seminar-Workshop on Administrative Processes, Civil Service Commission (Sept 15–17)
- 2015 | Training Activity for Data Collections for PIDS' Impact Evaluation (Feb 5–11)



Institute of Corporate Directors

presents this

Certificate of Participation

to

Girlie Mei D. Cuntapay

Center for International Trade Expositions and
Missions

for having completed the

Whistleblowing and Integrity Program for Government-Owned and Controlled Corporations

held on

November 20, 2025 | 8:00 AM - 5:30 PM
at Fairmont, Makati City

A handwritten signature in black ink that reads 'Catherine Jalandoni'.

Ms. Catherine Denise Jalandoni
Executive Director



Supreme Court of the Philippines
Mandatory Continuing Legal Education Office.



Certificate of Compliance

This is to certify that

ATTY. GIRLIE MEI DABALOS CUNTAPAY

with Roll of Attorneys No. 64694, has complied with the required 36 credit units of Mandatory Continuing Legal Education for the 8th compliance period (April 15, 2022 to April 14, 2025) under Bar Matter No. 850, dated August 22, 2000, as amended, per our records and her MCLE compliance report.

Issued on the 8th day of October 2024, at the MCLE Office, 4th Floor, IBP Building, 15 Doña Julia Vargas Avenue, Ortigas Center, Pasig City, Philippines.


SEDFREY M. CANDELARIA
Chairperson, MCLE Governing Board

MCLE Compliance No. VIII - 0014337

Valid until April 14, 2028.



CERTIFICATE OF
PARTICIPATION

is presented to

ATTY. GIRLIE MEI DABALOS CUNTAPAY

In recognition of his/her active participation in the ***Orientation and Workshop on Citizen's Charter and Harmonized Client Satisfaction Measurement Report*** held on 25 November 2025 at the 4th Floor, ARTA Transformation Hub, UP AyalaLand Technohub Building I, Quezon City.

Given this 25th of November 2025 at Quezon City.

DIRECTOR GRACE L. FERNANDEZ

DIRECTOR IV

COMPLIANCE MONITORING AND EVALUATION OFFICE