LIST OF TRAININGS / SEMINARS ATTENDED BY CITEM EMPLOYEES CY 2024							
PROGRAM TITLE	OBJECTIVE	DATE	VENUE	NO. OF ATTENDEES		
				MALE	FEMALE	TOTAL
Instituting a Communication System and Feedback Mechanism	Learn about a communication structure that the DTI can adapt to streamline the communication flow and ensure better communication within DTI, its attached agencies, and its stakeholders. This learning session will also show a feedback mechanism that will enable DTI to effectively monitor news/commentaries about DTI and determine how to address issues that could affect DTI.	January 23, 2024 10:30 AM- 11:00 AM	Zoom	0	2	2
PMDP Leadership Conference 2024	The conference hopes for the alumni to appreciate the value of human centricity and whole-of-government approaches indispensable toward accelerating digital transformation; acquire valuable insights on inclusive digitalization experiences in various countries and sectors; gain inspiration from the success stories of impactful and sustained digitally driven innovations by co-alumni; and rekindle camaraderie and deepen networking within the PMDP community for stronger horizontal governance.	February 1-2, 2024	DAP Conference Center in Tagaytay City	0	1	1
DTI LEARNING SESSION- PUBLIC RELATIONS AND SOCIAL MEDIA	Public Relations and Social Media" organized by the Department of Trade Industry, on February 05, 2024, via Zoom.	February 05, 2024	Zoom	1	3	4
Fast Lead with CSC NCR: Letting Go - Letting People Excel	Includes variety of relevant and significant topics and themes on Leadership and Management (LM) that will help your organization's LM development journey to achieve growth and transformation, speed results and actions and upgrade one's competitive value and competencies. Participants will be able to learn the concepts, principles and practices of various LM topics in two (2) hours.	February 12, 2024, 10:00 am- 12:00 pm	Zoom	3	5	8

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Strategy Workshop for the Review and Updating of Republic Act No. 9285 or the Alternative Dispute Resolution Act of 2004	In line with the attached Advisory No. 2024-001 sent on 2 February 2024, the Office for Alternative Dispute Resolution (OADR) is inviting relevant stakeholders in the public and private sectors to participate in the "Strategy Workshop for the Review and Updating of Republic Act No. 9285 or the Alternative Dispute Resolution Act of 2004".	February 19, 2024, 9:00 AM - 1:00 PM	Zoom	0	1	1
Fast Lead with CSC NCR: 4Cs of Managing Change Effectively	Includes variety of relevant and significant topics and themes on Leadership and Management (LM) that will help your organization's LM development journey to achieve growth and transformation, speed results and actions and upgrade one's competitive value and competencies. Participants will be able to learn the concepts, principles and practices of various LM topics in two (2) hours.	February 19, 2024, 10:00 am- 12:00 pm	Zoom	6	11	17
Fast Lead with CSC NCR: Leading and Managing the Holistic Health and Wellness of the Organization	Includes variety of relevant and significant topics and themes on Leadership and Management (LM) that will help your organization's LM development journey to achieve growth and transformation, speed results and actions and upgrade one's competitive value and competencies. Participants will be able to learn the concepts, principles and practices of various LM topics in two (2) hours.	February 26, 2024, 10:00 am- 12:00 pm	Zoom	4	7	11
Mandatory Continuing Legal Education (MCLE) Synchronous Online Seminar	The Institute for the Administration of Justice (IAJ) is mandated to provide continuing legal education to members of the Bar and those involved in the administration of justice.	March 5, 7, 12, 14, and 19, 2024/ 8:00 AM to 5:00 PM	Zoom	0	1	1

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2024 GCG GENDER AND DEVELOPMENT (GAD) CONFERENCE	In Celebration of the National Women's Month and in line with our commitment to advocate gender equality principles in the stewardships of Government-Owned or -Controlled Corporations (GOCCs), the Governance Commission for GOCCs (GCG) shall host the inaugural GCG Gender and Development (GAD) Conference under the theme, "WE GADTHER TOGETHER, WE GATHER TO EMPOWER".	20 March 2024, 8:30AM - 3:30PM	PICC), Pasay City	1	2	3
Workshop on the crafting of the DTI Communications Plan	The workshop shall convene the Communications Council to share the office's priority agenda and initiatives that will be integrated in the communications plan.	21 March 2024 / 8:00AM – 7:00 PM	Seda Residences Makati	1	0	1
Basic Training on Events Management	In the workplace, organizing small to large events will always be a possibility. Successful events management requires a diverse set of skills to plan, execute, and oversee events of varying scales and types. In this training, one will learn the basics in events management to increase productivity and efficiency among the workforce in handling internal and external events.	26 March 2024, 8:30AM - 3:30PM	Zoom	0	1	1
Pinaghusayan 2024	Attend the indicated event for the CREATEPhilippines' team's immersion, benchmarking, skill-building, and networking.	April 26, 2024	PTTC - GMEA	0	2	2
Learning Session on PRIME HRM	As part of preparations for PRIME HRM re accreditation, CITEM aims to conduct a series of orientations under the PRIME-HRM framework. Recruitment, Selection, and Placement, Performance Management, Learning and Development, Rewards and Recognition, PRAISE, PRIME-HRM.	April 15, 16, 22, 23, and 25, 2024	PTTC	1	3	4

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Stay Safe Online Cyber Security Basics	Covers general ideas on internet safety and provides fundamental knowledge on the Cyber Threat Landscape and Basics of Cybersecurity Awareness.	April 17, 2024	Online	5	0	5
Cybercrime: Effective Reputation Management Techniques	This course shall discuss mainly around the topics of data protection against leaks, risk management, recovery techniques in cases of data compromise, and the prevention of further data breaches.	April 22-26, 2024	Online	5	0	5
Holistic Prescription for Boosting Immunity	Dr. Galvez tan aims to teach the participants how to boost their immunity for maximum health.	April 24, 2024/ 5:30 PM – 8:30 PM	Online	0	2	2
Ushering Industry 4.0 in the Philippines Industrial Landscape	Learn the opportunities and challenges faced by companies in the transition of the Philippines in its adoption of Industry 4.0 technologies in the markets, as well as different government programs and initiatives for the technological advancement of local industries. See attached program	April 30, 2024/ 1:00-5:00PM	Dusit Thani Manila, Makati City	1	1	2
Web Development with Python using Django	For participants who want to learn Django from scratch and work through a fully functional Project; this course is designed for been Python programmers who intend to move their expertise to the web.	May 6-10, 2024 /1:00 PM - 5:00 PM	Online	2	0	2
Data Science and Analytics	Subject Matter Experts on ICT Specialized Training program	May 21-23, 2024/ 8:00 AM - 5:00 PM	DICT Diliman	2	1	3

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Lean Six Sigma Yellow Belt	The Six Sigma Yellow Belt operates in support of or under the supervision of a Six Sigma Black Belt, analyzes and solves quality problems and is involved in quality improvement projects	May 27-28, 2024	Online	1	0	1
Introduction to UI (User Interface) and UX	Digital Transformative Technology, Transformative methodologies and tools that make service delivery effective, efficient, fast and secure.	June 11-12, 2024/ 8:00 AM to 5:00 PM	DICT Diliman	2	1	3
4th Government Internal Auditors Summit	The summit aims to present the evolving IA landscape that is driven by the key trends that are reshaping IA practices and demanding adaptability from IA professionals. These trends impact the role of the internal auditors by requiring them to embrace technology, comply with changing requirements, enhance risk management strategies, and acquire new skills necessary to navigate the future.	13-14 June 2024 / 8:30AM – 5:00PM	Online	1	6	7
Digital Transformation ICT Project Management	Digital Transformative Technology, Transformative methodologies and tools that make service delivery effective, efficient, fast and secure.	June 18-20, 2024/ 8:00 AM to 5:00 PM	DICT Diliman	0	1	1

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Workers' Empowerment for Responsive Queer Inclusion (WERQ)	This project aims to: (1) Develop the thinking and articulation of the Philippine LGBTQI+ and labor situation through the lens of economic justice and intersectionality; (2) Co-create solutions and programs through collaborative platforms, capacity development, and strategic engagements among the labor groups, LGBTQI+ organizations, and other civil society actors; and (3) Enable labor groups and LGBTQI+ workers to advance advocacy on rights-claiming and campaigning.	June 24, 2024	Microtel by Wyndham at UP Technohub	1	1	2
Regional Human Resource Management Practitioner's Congress 2024	This year's HRMP Congress theme will emphasize the strategic role of the HRM Practitioners working in collaboration with the line managers in exploring the future workplace through harmonious integration of technological advancement and human-centric values.	June 26-27, 2024	Online	1	2	3
In-House training entitled: "Mastering Performance Coaching: Unlocking Potential with the GROW Model",	This program aims to provide managers and supervisors with a framework and strategies for conducting performance coaching and feedback to optimize employee capabilities towards attaining CITEM's strategic goals and objectives.	July 10, 2024	CITEM	2	13	15
2024 Philippine MICE Conference	MICECON serves as a platform by which our MICE stakeholders learn from global experts new trends, approaches, methods and insights as well as draw inspiration and energy from their message to reach and fulfill new heights for the Philippine MICE and Tourism Industry.	July 10-12, 2024	Clark Pamnpanga	1	1	2
In-House Training on One-Time Cleansing of Property, Plant, and Equipment (PPE)	Guidelines and Procedures in conduct of physical count of property, plant and equipment (PPE), Recognition of PPE Item at Station, and Disposition for Non-Exisiting /Missing PPE Items, for the One-Time cleansing of PPE Account Balances of Government Agencies.	July 31, 2024	CITEM	4	8	12

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PRINTCON 2024: A Conference for Printers, Designers, and Businesses	With the aim to support the growth and development of the local printing industry as well as the country''s Creative Communities and MSMEs, the Philippine Printing Technical Foundation along with the Philippine Trade Training Center-Global MSME Academy host the PrintCon 2024, a vital platform in showcasing the transformative power of print, how it can breathe life into creativity, and add substantial value to local products.	August 15-16, 2024	PTTC	2	2	4
UX+ Conference 2024	UX+ dives deep into design's most pressing challenges. We explore cognitive biases, champion inclusive design, and strike the balance between aesthetics and functionality. Our sessions push attendees to advocate for underserved users and harness design as a strategic business asset. From storytelling and self-advocacy to creating resonant products, we cover the essential skills that shape design's future.	August 18, 2024	SMX Mall of Asia	3	2	5
DP Council Sectoral Trainings and Workshops	This training is essential for ensuring our office remains compliant with data protection standards, and I believe it will significantly benefit our operations.	August 19, 2024	PICC Pasay.	1	0	1
ISO 9001:2015 Internal Quality Audit Training	The purpose of Training ensures a comprehensive transfer of knowledge and understanding of the IA Process	August 26-27, 2024	CITEM	4	5	9
Work Ethics and Integrity in the Workplace	This Webinar will inspire and challenge government officials & employees to value and uphold integrity in public service.	August 29, 2024/ 5:30 PM – 8:30 PM	Online	0	5	5

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"Kaseya Administration Training	This course introduces you to extensive training of Kaseya VSA administration. This training program is meant to provide the client's IT personnel with the capability of handling a day-to-day IT operation using Kaseya.	August 27-30, 2024 8:30 AM - 5:00 PM	NMI Training Room, Makati City.	2	0	2
DP Council Sectoral Trainings and Workshops	Empowering the HoPE: Executive Session on Government Procurement	September 03-06, 2024	GPPB Building, Quezon City	0	1	1
2024 Sustainable Agriculture Forum	Given the current global food crisis and various external pressures, it is essential to promptly tackle the fundamental challenges within the sector to enhance productivity, generate quality employment, stimulate trade and investment, and foster inclusive growth and development that benefits smallholder farmers, fishers, consumers, businesses, and society as a whole.	September 26, 2024 9:00 AM to 4:30 PM	Dusit Thani Manila	0	4	4
UNDERSTANDING THE ASEAN COMMUNITY	This course will equip the participant with the knowledge and skills to effectively engage with the ASEAN community. This will also give the participant with heightened awareness, understanding, and appreciation of the ASEAN community, equipped with strategies for engaging with and contributing to regional cooperation development, and harmony.	September 30,2024 8:00 AM to 5:00PM	Zoom	0	2	2
Appraisal and Disposal of Government Properties	The course deals with the procedures, principles and different approaches in the appraisal of governemnt property for disposal. This training will complement the training on the planned One-time cleansing of Property, Plant and Equipment by CITEM.	October 8-10, 2024	Zoom	1	2	3

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2024 PUBLIC SERVICE EXCELLENCE FORUM	This two-day forum is designed to enhance the efficiency, responsiveness, and innovation in the public service sector, ensuring it is equipped to meet the everchanging needs of the public.	November 14-15, 2024	Midas Hotel Roxas Blvd.	0	1	1
"Essential Skills in Project Procurement and Contract Management"	Designed to equip professionals with the knowledge and skills needed to excel in government procurement	November 19-22, 2024	Commonwealth Avenue, Diliman, Quezon City	0	7	7
"Mastering Service and Solutions Orientation: Building Effective Customer Relationships"	The program is designed to equip participants with the skills and knowledge necessary to excel in service and solutions orientation. Through interactive sessions, participants will learn to understand stakeholder needs, develop responsive services, and manage issues effectively.	November 25-26, 2024	PTTC	1	24	25
Corporate Governance Orientation Program (CGOP)	ICD's Corporate Governance Orientation Program (CGOP) aims to provide participants with fundamental and essential appreciation of the benefits and impact of modern corporate governance best practices. The subject matter is framed within the context of local reforms and how these relate and respond to regional and global trends.	December 03-04, 2024 , 8:00AM - 12:00 PM	Zoom	0	2	2