

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://www.its.gov.ph> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: Center for International Trade Expositions and Missions (CITEM)
 Region: National Capital Region
 Address: Golden Shell Pavilion, Roxas Blvd., Cor. Sen Gil Payal, Pasay City

Agency Code/UACS: 35043
 Organization Type: GOCC

Contact Person: BAC Secretariat
 Position: BAC Secretariat
 E-mail: citembac@citem.com.ph
 Telephone/Mobile Nos: 8-831-2201 local 309/294


No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	Gum mailing label 3.5 x 1.4 /plain 500 label w/gap	roll	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
2	-	Foam Board, 30" x 40", white	piece	3	0	0	3	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	600.00	1,800.00
3	-	3.5mm ² THHN Stranded wire	box	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
4	-	#16 Flatcord (white)	roll	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00	2,000.00
5	-	#16 Flatcord (black)	roll	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00	2,000.00
6	-	Battery 9-Volt	piece	4	4	4	12	2,400.00	4	3	3	10	2,000.00	3	3	3	9	1,800.00	3	3	3	9	1,800.00	40	200.00	8,000.00
7	-	LED Floodlight 20W	piece	1	1	1	3	2,100.00	1	1	1	3	2,100.00	1	1	1	3	2,100.00	1	0	0	1	700.00	10	700.00	7,000.00
8	-	LED Pinlight SW	piece	1	1	1	3	900.00	1	1	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	5	300.00	1,500.00
9	-	LED Bulb SW (Daylight)	piece	3	3	3	9	2,700.00	3	3	3	9	2,700.00	3	3	3	9	2,700.00	3	3	3	9	2,700.00	36	300.00	10,800.00
10	-	Bidet	set	2	2	2	6	4,800.00	2	2	2	6	4,800.00	2	2	1	5	4,000.00	1	1	1	3	2,400.00	20	800.00	16,000.00
11	-	Finishing Nail #2	kilogram	1	1	1	3	300.00	1	1	0	2	200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	100.00	500.00
12	-	Finishing Nail #3	kilogram	1	1	1	3	300.00	1	1	0	2	200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	100.00	500.00
13	-	Common Nail 4 inches	kilogram	1	1	1	3	300.00	1	1	0	2	200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	100.00	500.00
14	-	Elastomeric All-Around Sealant	gallon	1	1	1	3	5,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,800.00	5,400.00
15	-	Rugby 350ml	bottle	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
16	-	Liquid Wood Glue/Flooring Glue	gallon	1	1	1	3	3,000.00	1	1	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,000.00	5,000.00
17	-	Paint Roller Brush Foam 7 inches with Handle	piece	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	0	0	1	100.00	10	100.00	1,000.00
18	-	Toilet Tank Fittings Push Button Dual Drain Flush Valve	set	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	0	0	1	500.00	10	500.00	5,000.00
19	-	R-410A Refrigerant Gas 11.3kg	tank	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
20	-	Circuit Breaker 50amps 3 phase bolt in	piece	1	1	1	3	9,000.00	1	1	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,000.00	15,000.00
21	-	Magnetic Contactor 1 phase 220V	piece	1	1	0	2	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	700.00	1,400.00
22	-	Magnetic Contactor 3 phase 220V	piece	1	1	0	2	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	800.00	1,600.00
23	-	Car Air Freshener	piece	24	0	0	24	4,800.00	24	0	0	24	4,800.00	24	0	0	24	4,800.00	24	0	0	24	4,800.00	96	200.00	19,200.00
24	-	Car Cleansing Cloth Synthetic Chamois	piece	12	0	0	12	2,400.00	0	12	0	12	2,400.00	0	0	12	12	2,400.00	0	0	0	0	0.00	36	200.00	7,200.00
25	-	Baygon (Odorless)	piece	3	0	1	4	2,400.00	0	0	0	0	0.00	3	0	0	3	1,800.00	0	0	0	0	0.00	7	600.00	4,200.00
26	-	Brake Fluid	liter	1	1	1	3	1,200.00	1	1	1	3	1,200.00	1	1	1	3	1,200.00	1	1	1	3	1,200.00	12	400.00	4,800.00
27	-	Automatic Transmission Fluid (ATF)	liter	1	1	1	3	1,050.00	1	1	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	5	350.00	1,750.00
28	-	Car Shampoo/Liquid Detergent	liter	5	0	0	5	2,500.00	5	0	0	5	2,500.00	5	0	0	5	2,500.00	5	0	0	5	2,500.00	20	500.00	10,000.00
29	-	Zip tie	pack	5	0	0	5	500.00	10	0	0	10	1,000.00	10	0	0	10	1,000.00	0	0	0	0	0.00	25	100.00	2,500.00
30	-	Sterilized Gauze Pad 2 "x 2"	piece	5	5	4	14	700.00	3	4	4	11	550.00	2	2	2	6	300.00	2	2	2	6	300.00	37	50.00	1,850.00
31	-	Sterilized Gauze Pads 4 "x 4 "	piece	4	4	4	12	960.00	2	4	4	10	800.00	2	4	2	8	640.00	2	2	2	6	480.00	36	80.00	2,880.00
32	-	Plastic Surgical Tape	piece	1	1	1	3	360.00	0	1	1	2	240.00	0	0	0	0	0.00	0	0	0	0	0.00	5	120.00	600.00
33	-	Wooden Clipboard	piece	0	0	3	3	270.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	90.00	270.00
34	-	Hand Free Noncontact Thermoscan with Stand	piece	0	0	0	0	0.00	0	1	0	1	700.00	0	0	0	0	0.00	0	0	0	0	0.00	1	700.00	700.00
35	-	Electronic BP Apparatus, Big Cuff	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	1	5,000.00	5,000.00
36	-	Anedroid sphygmomanimeter & Stethoscope BP Apparatus (Big cuff)	piece	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	6,000.00	0	0	0	0	0.00	2	3,000.00	6,000.00
37	-	Pulse Oximeter with battery	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	200.00	1	200.00	200.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
38	-	N95 facemask	piece	0	0	0	0	0.00	20	20	10	50	7,500.00	10	0	0	10	1,500.00	0	0	0	0	0.00	60	150.00	9,000.00
39	-	KN95 MASK	piece	70	70	50	190	17,100.00	50	50	50	150	13,500.00	70	70	70	210	18,900.00	0	0	0	0	0.00	550	90.00	49,500.00
40	-	Oxygen tank 20 lbs. refill	tank	0	0	0	0	0.00	2	0	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,000.00	2,000.00
41	-	Buscopan (Hyoscine -N -Butylbromide)10mg /Tab	piece	0	0	0	0	0.00	50	50	50	150	7,500.00	50	50	50	150	7,500.00	50	0	0	50	2,500.00	350	50.00	17,500.00
42	-	Mefenamic Acid 500mg /Tab	piece	0	0	50	50	1,750.00	40	40	40	120	4,200.00	40	40	40	120	4,200.00	0	0	0	0	0.00	290	35.00	10,150.00
43	-	Bioflu 500mg /Tab	piece	50	0	50	100	1,500.00	0	100	0	100	1,500.00	50	0	50	100	1,500.00	50	0	0	50	750.00	350	15.00	5,250.00
44	-	Dequadin 0.25mg Lozenges (Dequalinium)	piece	20	20	20	60	900.00	20	20	20	60	900.00	20	20	0	40	600.00	0	0	0	0	0.00	160	15.00	2,400.00
45	-	Diatabs (Loperamide) 2 Mg Capsule	piece	50	50	100	200	5,000.00	0	50	50	100	2,500.00	50	0	50	100	2,500.00	50	50	0	100	2,500.00	500	25.00	12,500.00
46	-	Kremil -S (Aluminum Hydroxide) 178mg/233mg /30mg Chewable Tablet	piece	50	50	50	150	2,250.00	50	0	50	100	1,500.00	50	50	50	150	2,250.00	0	0	0	0	0.00	400	15.00	6,000.00
47	-	Gaviscon Liquid Sachet 10ml (Aluminum Hydroxide & Magnesium Trisilicate)	piece	100	100	100	300	12,000.00	0	100	100	200	8,000.00	100	100	100	300	12,000.00	100	100	0	200	8,000.00	1000	40.00	40,000.00
48	-	Bilastine 20mg /Tab.	piece	50	50	50	150	6,000.00	50	50	100	200	8,000.00	100	0	100	200	8,000.00	100	50	0	150	6,000.00	700	40.00	28,000.00
49	-	Decolgen Forte Non Drowsie 500mg	piece	50	50	50	150	2,250.00	0	50	100	150	2,250.00	100	0	100	200	3,000.00	100	50	0	150	2,250.00	650	15.00	9,750.00
50	-	Plasil 10 Mg (Metoclopramide)	piece	6	6	6	18	450.00	0	6	6	12	300.00	6	0	6	12	300.00	6	0	0	6	150.00	48	25.00	1,200.00
51	-	Amlodipine 5mg	piece	10	10	10	30	450.00	10	10	10	30	450.00	10	10	10	30	450.00	10	10	0	20	300.00	110	15.00	1,650.00
52	-	Catapres 75mg (Clidine Hydrochloride)	piece	10	10	10	30	1,200.00	0	10	10	20	800.00	10	0	0	10	400.00	10	10	0	20	800.00	80	40.00	3,200.00
53	-	Fastum Gel 30mg (Ketoprofen)	tube	0	1	0	1	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1	1	2	1,200.00	3	600.00	1,800.00
54	-	Mupirocin 20mg/G Ointment	tube	0	2	0	2	800.00	0	0	0	0	0.00	2	0	0	2	800.00	0	0	0	0	0.00	4	400.00	1,600.00
55	-	One Touch Glucometer Strips 25's	bottle	0	2	0	2	2,000.00	2	0	2	4	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,000.00	6,000.00
56	-	One Touch Glucometer Set	set	0	0	2	2	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,500.00	7,000.00
57	-	One Touch Glucometer Lancets 25's	bottle	0	0	2	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	400.00	4	200.00	800.00
58	-	Cotton Budds 100 Tips /Pack	pack	0	2	0	2	300.00	0	0	1	1	150.00	0	0	0	0	0.00	1	0	0	1	150.00	4	150.00	600.00
59	-	Band Aid 50's /Box (Adhesive Medical Plaster)	box	1	0	0	1	200.00	2	0	2	4	800.00	0	0	0	0	0.00	0	0	0	0	0.00	5	200.00	1,000.00
60	-	Salongas 10 Patches Per Pack (Medicated Patch)	pack	2	4	4	10	1,500.00	4	4	4	12	1,800.00	4	4	0	8	1,200.00	0	0	0	0	0.00	30	150.00	4,500.00
61	-	Liniment Oil	bottle	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	400.00	0	0	0	0	0.00	2	200.00	400.00
62	-	Cotton Balls 150's	pack	0	2	0	2	200.00	0	2	0	2	200.00	2	0	1	3	300.00	0	0	0	0	0.00	7	100.00	700.00
63	-	Contaf (Eacort Cream 10mg)	tube	0	2	0	2	900.00	0	0	2	2	900.00	0	0	0	0	0.00	0	0	0	0	0.00	4	450.00	1,800.00
64	-	Kv99 Facemask	piece	0	200	200	400	40,000.00	0	200	0	200	20,000.00	200	200	100	500	50,000.00	10	0	0	10	1,000.00	1110	100.00	111,000.00
65	-	Elastic Bandage	piece	0	2	0	2	300.00	0	2	0	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	4	150.00	600.00
66	-	Naphcon A Eye Drops	bottle	0	1	0	1	750.00	0	0	0	0	0.00	0	2	0	2	1,500.00	0	0	0	0	0.00	3	750.00	2,250.00
67	-	Losartan 10mg Ritemed	piece	10	10	10	30	360.00	10	10	10	30	360.00	10	10	10	30	360.00	10	10	10	30	360.00	120	12.00	1,440.00
68	-	12V 7AH UPS Battery	piece	12	0	0	12	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,000.00	12,000.00
69	-	Fuji Xerox Toner 51810 (xerox machine / OED)	box	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
70	-	3M Scotch-Brite Heavy Duty Scrub Sponge	pack	1	0	1	2	180.00	0	1	1	2	180.00	0	0	0	0	0.00	0	0	0	0	0.00	4	90.00	360.00
71	-	PVC Cover for ring binder A4 0.3 thickness 100's	box	2	0	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,000.00	2,000.00
72	-	PVC Cover for ring binder , Long 0.3 thickness 100's	box	2	0	0	2	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,200.00	2,400.00
73	-	Ringbinder 2 1/2"	piece	8	1	1	10	1,500.00	1	1	1	3	450.00	0	1	1	2	300.00	0	1	0	1	150.00	16	150.00	2,400.00
74	-	Ring Binder 2"	piece	11	1	1	13	1,690.00	1	1	1	3	390.00	0	1	1	2	260.00	0	1	0	1	130.00	19	130.00	2,470.00
75	-	Ring Binder 1-1/2"	piece	4	1	1	6	720.00	1	1	1	3	360.00	0	1	1	2	240.00	0	1	0	1	120.00	12	120.00	1,440.00
76	-	Ring Binder 1-1/8"	piece	3	1	1	5	600.00	1	1	1	3	360.00	0	1	1	2	240.00	0	1	0	1	120.00	11	120.00	1,320.00
77	-	Ring Binder 1"	piece	11	1	1	13	1,300.00	1	1	1	3	300.00	0	1	1	2	200.00	0	1	0	1	100.00	19	100.00	1,900.00
78	-	Ring Binder 1/2"	piece	3	1	1	5	450.00	1	1	1	3	270.00	0	1	1	2	180.00	0	1	0	1	90.00	11	90.00	990.00
79	-	Ring Binder, 1/4"	piece	3	1	1	5	400.00	1	1	1	3	240.00	0	1	1	2	160.00	0	1	0	1	80.00	11	80.00	880.00
80	-	Business Card/Calling Card	box	1	0	1	2	2,400.00	0	0	0	0	0.00	1	0	0	1	1,200.00	0	0	0	0	0.00	3	1,200.00	3,600.00
81	-	Executive Director Calling Card 500's	box	1	0	1	2	2,400.00	1	1	1	3	3,600.00	1	0	1	2	2,400.00	0	0	0	0	0.00	7	1,200.00	8,400.00
82	-	Sign Here Tabs, Sticky, 25 x 43mm	pack	26	4	5	35	8,750.00	16	6	4	26	6,500.00	18	7	10	35	8,750.00	8	3	3	14	3,500.00	110	250.00	27,500.00
83	-	Folder, Ordinary (short)	piece	5	0	0	5	75.00	5	0	0	5	75.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.00	150.00
84	-	Folder, Ordinary (long)	piece	15	0	0	15	300.00	5	0	0	5	100.00	5	0	0	5	100.00	0	0	0	0	0.00	25	20.00	500.00
85	-	Double-sided tape with foam (24 mm)	roll	1	0	0	1	300.00	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	2	300.00	600.00
86	-	Super Glue, Strong Adhesive	tube	1	0	0	1	200.00	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	2	200.00	400.00

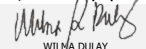
No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
87	-	Coverboard, morocca,for ring binder long (Beige - Black - Blue) 100's	box	1	0	0	1	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	400.00	400.00
88	-	Coverboard, morroca for ring binder A4(black) 100's	box	3	0	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
89	-	Coffee brewed/grind 500g brew	pack	10	1	1	12	6,000.00	7	2	0	9	4,500.00	6	0	1	7	3,500.00	2	0	0	2	1,000.00	30	500.00	15,000.00
90	-	Coffee Filters for 4-6 cup coffeemakers	pack	1	0	2	3	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	200.00	600.00
91	-	Sugar, brown, 1kg/pack	pack	3	0	0	3	360.00	2	1	0	3	360.00	2	0	0	2	240.00	0	0	0	0	0.00	8	120.00	960.00
92	-	Sugar sachet, brown (50 pcs per pack)	pack	18	0	1	19	2,470.00	5	1	0	6	780.00	7	0	0	7	910.00	2	0	0	2	260.00	34	130.00	4,420.00
93	-	Sugar sachet, white (50 pcs per pack)	pack	3	0	0	3	540.00	0	1	0	1	180.00	0	0	0	0	0.00	0	0	0	0	0.00	4	180.00	720.00
94	-	Sugar, White sachet 100's	pack	5	0	0	5	1,000.00	2	0	0	2	400.00	4	0	0	4	800.00	0	0	0	0	0.00	11	200.00	2,200.00
95	-	Creamer, 480g	pack	4	0	0	4	800.00	3	0	0	3	600.00	3	0	0	3	600.00	0	0	0	0	0.00	10	200.00	2,000.00
96	-	Creamer sachet, 5g (48 - 50 pcs per pak)	pack	0	1	0	1	130.00	0	0	1	1	130.00	0	0	1	1	130.00	0	0	0	0	0.00	3	130.00	390.00
97	-	Creamer, sachet, 100's	pack	11	0	0	11	2,200.00	2	1	0	3	600.00	4	0	0	4	800.00	0	0	0	0	0.00	18	200.00	3,600.00
98	-	Tissue, unscented, 200 folds	box	17	6	8	31	4,650.00	8	10	6	24	3,600.00	10	5	9	24	3,600.00	5	5	5	15	2,250.00	94	150.00	14,100.00
99	-	Royal Cord 5.5mm 3 Phase	roll	2	0	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
100	-	Royal Cord 3.5mm 1 Phase	roll	2	0	0	2	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,000.00	16,000.00
A. TOTAL																						P		658,640.00		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		65,864.00		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-		
D. GRAND TOTAL (A + B+ C)																						P		724,504.00		
E. APPROVED BUDGET BY THE AGENCY HEAD																						TWO MILLION ONE HUNDRED THOUSAND PESOS (PHP 2,100,000.00)				
In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 REYNALDO R. GONZALES
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 WILMA DULAY
 Budget Officer

Approved by:

For 
 AMB. EDUARDO L. FERREIRA Ph. D.
 Head of Office/Agency

Date Prepared: _____