

210348

**CONTRACT OF SERVICES**

**(PROCUREMENT OF THE SERVICES OF A COMPANY THAT PROVIDES  
CUSTOMER RELATIONS MANAGEMENT SYSTEM)**

**KNOW ALL MEN BY THESE PRESENTS:**

This Agreement, made and entered into by and between:

The **CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**, a national government instrumentality attached to the Department of Trade and Industry, with office address at the Golden Shell Pavilion, Roxas Boulevard, cor. Gil J. Puyat Avenue, Pasay City, represented in this act by its **UNDERSECRETARY, TRADE AND INVESTMENT PROMOTIONS GROUP and EXECUTIVE DIRECTOR, ABDULGANI M. MACATOMAN and PAULINA SUACO-JUAN**, respectively, hereinafter referred to as "**PROCURING ENTITY**";

**-and-**

**THIRD PILLAR BUSINESS APPLICATIONS, INC.**, a domestic corporation duly organized and validly existing under and by virtue of the laws of the Republic of the Philippines with business address at 3/F Corinthian Plaza, 121 Paseo de Roxas, Legazpi Village, 1226 Makati City, represented herein by its President and CEO, **MA. CRISTINA JENNIFER S. LIGONES**, and hereinafter referred to as "**CRM**";

**WITNESSETH:**

**WHEREAS**, the Center for International Trade Expositions and Missions (CITEM), created under the E.O. 989 series of 1984, is the export promotion arm of the Philippine Department of Trade and Industry (DTI), committed to developing, nurturing, and promoting globally-competitive small and medium enterprises (SMEs), exporters, and manufacturers in the food and sustainability solutions sector by implementing an integrated approach to export marketing in partnership with other government and private entities. With such commitment, the agency organizes its signature events, Manila FAME and IFEX Philippines NXT FOOD Asia to better service its stakeholders

**WHEREAS**, Manila FAME supports local small- and medium-scale enterprises and artisan communities by working with local designers to create new product collections and providing a professionally managed platform to present export products to the global market.

**WHEREAS**, IFEX Philippines NXT FOOD Asia is CITEM's banner food event for Asian and Philippine food champions to showcase a wide and diversified array of food and ingredients uniquely Asian and a one-stop business to business (B2B) platform for leading buyers and top grocers around the world aiming to optimize their sourcing experience.

**WHEREAS**, the expos and trade show industry continues to perform strongly in 2018, with 99% of exhibitors finding unique value on attending trade shows compared to opportunities being offered by other marketing platforms, where for exhibitors, a majority find trade shows and expos beneficial to promote their companies and brands, obtain new buyers and prospects, and connect with existing clients; while for buyers, trade shows and expos provide opportunities on new products and services. Decision makers, particularly, are able to find at least one supplier on the show they attended, filling a gap in the supply chain cycle that is important in any business sector.

**WHEREAS**, CITEM augmented its physical trade shows with launch of Manila FAME Digital Community Platform, FAME Plus, in October 2020. FAME+ serves as a promotion and lead generation platform for the home, fashion and lifestyle (HFL) industry.

**WHEREAS**, The Manila FAME DTCP will serve as an online dossier of design and lifestyle pieces where the holistic experience for buyers and visitors of Manila FAME emanates. It aims to form an online community where exhibitors, trade buyers, and Manila FAME champions can come together to transact, promote their business, share product reviews, gain business and design insights, communicate with each other, form business alliances, and be inspired with a wealth of information on Filipino craftsmanship—all under one hub.

**WHEREAS**, the digital marketplace shall support multiple users in a collaborative content-generation environment, with content support for text, embedded graphics, photos, videos, and other multimedia files. It is more than a website—the new www.manilafame.com is a portfolio of Philippine design trends and a platform to facilitate digital trade.

**WHEREAS**, CITEM is looking forward to transforming its trade promotions capabilities into a strategic and bolder revenue driver through deployment of a collaborative Customer Relationship Management (CRM) into its infrastructure, to enhance its marketing functions that would eventually benefits its customers or stakeholders.

**WHEREAS**, to attain efficiency and synchronicity in its function as the country's trade export promotion arm, subscription to a CRM from a highly respected provider is essential and critical to building digital loyalty and create meaningful engagement with CITEM's stakeholders and their respective customers or beneficiaries.

**WHEREAS**, the uncertainty and unrest caused by the SARS-COV2 responsible for the Corona-virus or COVID-19 pandemic accelerated the need for CITEM to embrace digitization in its activities. The pandemic imperiled the staging of physical trade shows and expos, causing potential losses to micro, small and medium enterprises (MSMEs) – who are CITEM's core stakeholders

**WHEREAS**, good foresight though has put CITEM a step ahead in mitigating huge economic costs in the absence of a physical event and the safety risks of face-to-face interaction brought on by the COVID-19 situation. The agency's Manila FAME DTCP is the first step to filling the void left by the cancellation of physical trade shows and expos. Come October 2020, CITEM will launch a virtual trade fair to be participated in by top exporters in the home, design, and lifestyle sectors. Buyer campaign is also ongoing to ensure Filipino exhibitors will continue to sell their products to the world.

**WHEREAS**, the 24/7, 360 days activities anticipated in a DTCP are expected to change how Manila FAME Project Team interact with both buyers and exhibitors and vice versa. Such continuing conversation requires the deployment of an enterprise level Customer Relations Management (CRM) system that facilitate the journey of important stakeholders: the exhibitors, the Manila FAME Exhibitor Team, the buyers, and the Manila FAME Buyer Team.

**WHEREAS**, the CITEM through its Bids and Awards Committee (CITEM-BAC) has conducted Public Bidding in accordance with Sec. 10 of RA 9184 to invite contractors, company providers for the Premium cloud-based CRM, which among the invited bidders who took interest to participate in the bidding, only one (1) submitted its bid, ---Third Pillar Business Applications, Inc., was declared as the Single Calculated Bidder (SCB);

**WHEREAS**, the BAC designated a Technical Working Group (TWG) to conduct a post qualification of the above requirement, and upon careful examination, assessment and evaluation of the eligibility requirements, the BAC found and declared Third Pillar Business Applications, Inc., as the Single Calculated and Responsive Bidder substantially compliant for the above-mentioned requirement;

**WHEREAS**, Third Pillar Business Applications, Inc., is willing and capable to execute the contract as the Company that Provides a Premium Cloud-Based Customer Relations Management System for the Digital Trade Community Platform (DTCP) and its signature event;

**NOW THEREFORE**, for and in consideration of the foregoing premises, the Parties hereby execute this Contract of Services outlining the responsibilities for the implementation, delivery, provision and execution of Premium Cloud-Based Customer Relations Management System, as follows:



**Article 1. Scope of Services**

1.1 The Contractor shall provide services and abide with the specifications stated hereunder:

<i>Features</i>
<b>ONE YEAR SUBSCRIPTION</b>
<b>Marketing Automation System</b>
Messaging capability of more than 20 million/year
Can accommodate more than 90,000 contacts
More than 40 marketing automation users (Roles as administrators, viewer, channel manager, security administrator, content editor/publisher)
1,000 social media users (Roles as administrators, Super User, Full User, Basic User)
<b>Social Media Marketing Tool</b>
Can accommodate 18 social media accounts
Can accommodate 100 Topic Profiles within a single Tenant
Can accommodate 250,000 social media mentions monthly

**Note:** The services under scope of work shall include after-sales services where CITEM will be able to consult with the supplier in case of any technical difficulty related to the services delivered.

**1.2 Scope of Work**

The CONTRACTOR shall be in charge of the following undertakings:

**A. CREATE MARKETING AUTOMATION SYSTEM (1 YEAR SUBSCRIPTION)**

1. This powerful Marketing Automation System will help the agency develop and manage its marketing relationships and campaigns with various stakeholders.
2. This platform will further equip CITEM with valuable data across numerous sources to have a holistic understanding of what its stakeholders want.
3. Through this CRM, CITEM can listen and deduct its stakeholders' intent; allowing the project officers and internal stakeholders as well to craft a customized messaging and improve buyer engagement eventually.

**Expected Output: Marketing Automation System Is Implemented**

		EXPECTED OUTPUT	
Marketing Automation Feature	Marketing Automation Creation	Set Up Business Unit Administration Settings	Users are created with designated roles and access
		● Account Settings	
		● Headers & Footers	
		● Users (almost 50)	
		● Security Settings	
Marketing Automation Feature	Email Marketing System Creation	Create Data Extensions/Lists	Storage availability for Sendable and Non- Sendable data

Marketing Automation Feature	Audience Builder Creation	Setup Contact Builder	Single view of all data with relationship can be accessed
		• Create Attribute Groups	
		• Create Populations	
Marketing Automation Feature	Email Marketing System Creation	Setup FTP Account	Data storage for file transfer is active
		• Create Credentials	
		• Validate FTP connectivity	
Marketing Automation Feature	Email Marketing System Creation	Upload Content files for Email Creation	Storage of all assets for email content
		• Image	
		• Video	
		• Audio	
		• Code	
• Text			
CRM Feature	Audience Builder Creation	Create Import Definitions	Automation of import of data to lists & data extensions
CRM Feature	Email Marketing System Creation	Validate Sends Tracking	Verify customer activity for email interaction
CRM Feature	Email Marketing System Creation	Create Sender Profiles	Additional FROM label for email sending
CRM Feature	Email Marketing System Creation	Setup URL expiration for emails	URL on emails expires after the specified URL expiration
Marketing Automation Feature	Email Marketing System Creation	Create Emails	Reusable email and email templates for sending-out to customers
	Email Marketing System Creation	Create Email Sends Definitions	
Marketing Automation Feature	Approvals	Set up a process for reviewing and approving various objects	Emails prior send out requires to undergo an approval process.
Marketing Automation Feature	Email Marketing System Creation	Create Measures	Additional filter for sent/undelivered email criteria
Marketing Automation Feature	Email Marketing System Creation	Create Data Filters	Data filter for sent/undelivered emails
Marketing Automation Feature	User(s) Journey Creation	Create 4 Interactions in Journey Builder	4 interactions for personalized customer experience
Marketing Automation Feature	Automation Creation	Create Automations	Automation for data management
		• SQL Query	
		• Filters	
		• Import File	
		• File Transfer	
• Data Extract			
Analytics Builder	Reports	Automation for reports	CITEM will automatically have access to all standard reports available in Marketing Automation
		Explanation of how to configure	CITEM will have knowledge of how to configure the

Knowledge Transfer	Marketing Automation	Marketing Automation (at least 25 training hours)	Marketing Automation, and what campaigns are best suited to each type of use case.
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**B. CREATION OF SOCIAL MEDIA MARKETING TOOL (1 YEAR SUBSCRIPTION)**

1. This tool must have the capability to listen from any digital platform sources (up to 18 CITEM digital social channels) to obtain what the fans and the concerned industry are saying about CITEM and its brands.
2. This tool must allow CITEM and its brands to respond to posts on its social channels, manage respective communities, and deliver customer support in the process.
3. This tool must allow CITEM and its brands to create and publish content across networks and accounts.
4. This tool must allow officers responsible for CITEM and its brands to extract insightful reports at the same time see live displays of activities on social platforms. Such monitoring capability can be done using one interface.

**Expected Output: Implementation of Social Media Marketing Tool**

		EXPECTED OUTPUT		
Social Media Marketing Tool Implementation	Create Social Accounts	Configure all Social Media Accounts	Social Accounts are available for use for different workspaces	
	Create Engagement Macros	Configure macros for easy tagging and assignment of posts for each user	Users will be able to assign posts to other users	
	User Setup	Creation and setup of required Users:		Administrator and users will have to the Social Media Marketing System access based on given role.
		❖ Administrator		
		❖ Super Users		
		❖ Full Users		
	Create Topic Profile	Setup of Topic Profiles for broad listening:		Broad listening profiles will be capturing branded conversation outside of official social channels.
❖ Up to four (4) profiles				
	❖ Up to (6) Keyword Groups per profile			
Data Validation	Validation of data capture by topic profiles.		Ensure that broad listening profiles are capturing desired data.	
Source Group Creation	Addition of multiple websites (blogs, forums, mainstream news) for:		Monitoring of specific pages, groups, people in social media is captured	
	❖ Monitoring keywords;			
	❖ Monitoring entire page; and			

		❖ Excluding pages from selected websites	
	Sentiment Model Creation	Model Management for:	Keywords added will have different sentiment scores
		❖ Adjustment of incoming posts that uses a specific language	
	Organization Settings	Standardized settings for all users	All users will have the same basic organization configurations
Social Media Marketing Tool Implementation	Workspace Creation	Set up of required Workspaces	Workspaces will be available to segment users, profiles, and social accounts by different criteria.
		Up to four (4) workspaces	
	User Workspace Settings	Addition and setup of required Users (unlimited):	User will have full/limited access within a workspace based on their roles
		❖ Admin	
		❖ Contributor	
		❖ Limited Member	
	Social Workspace Settings	Linking of integrated Social Accounts to specific Workspaces	Social accounts are assigned to workspaces
	Topic Profile Workspace Settings	Linking of created Topic Profiles to specific Workspaces	Topic profiles are assigned to workspaces
Engagement Macros Workspace Settings	Linking of created Engagement Macros to specific Workspaces	Engagement Macros are assigned to workspaces	
Template Workspace Settings	Creation of templates for use of different users within a workspace	New users within a workspace will automatically have a tab or users are able to use templates for easy creation of tabs within Engage component	
Engage Workspace Settings	Creation of tabs and columns for:		Users can monitor different social media accounts based on keywords given; also, able to reply to posts if Social Media account for post is integrated
	❖	Monitoring of Personal Social Accounts	
	❖	Monitoring of brand-related web posts outside of your own social media accounts	
	❖	Monitoring competitor's posts and pages	
		❖	Monitoring of industry-related posts

	Analyze Workspace Settings	Dashboard creation for:	Summary of reports for Social Media Engagement and Keywords provided
		❖ Social Media Accounts	
		❖ Topic Profiles	
	Reports Workspace Settings	Automation for reports generated	Reports are generated via CSV and/or PDF file on a specified time automatically
Knowledge Transfer	Social Media Marketing System	Explanation of Social Media Marketing System Setup and data configuration:	CITEM will have knowledge of how Social Media Marketing System is configured, and how changes can be made.
		❖ Workspaces	
		❖ Social Accounts	
		❖ Topic Profiles	

\*For the Marketing Automation System and Social Media Marketing Tool, CITEM will provide the CONTRACTOR with an application programming interface to allow the CRM to capture data from different digital platforms the agency is using now.

#### SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

ITEM NO.	ITEM	SPECIFICATIONS	TOTAL	DELIVERED, WEEKS/MONTHS
1	One year subscription to Marketing Automation System	Messaging capability of more than 20 million/year  Can accommodate more than 90,000 contacts More than 40 marketing automation users (Roles as administrators, viewer, channel manager, security administrator, content editor/publisher) 1,000 social media users (Roles as administrators, Super User, Full User, Basic User)	1 License	November 8, 2021 to November 7, 2022
2	One year subscription to Social Media Marketing Tool	Can accommodate 18 social media accounts  Can accommodate 100 Topic Profiles within a single Tenant  Can accommodate 250,000 social media mentions monthly	1 License	November 8, 2021 to November 7, 2022

#### Article 2. Contract Price

- For services rendered, CITEM obligates to pay **THIRD PILLAR BUSINESS APPLICATIONS, INC.**, the amount of **Six Million Nine Hundred Eighty Eight Thousand Pesos Only (P6,988,000.00)** inclusive of taxes and other fees allotted to the project under the Customer Relations Management (CRM) budget.
- Full payment shall be made upon turnover of Licenses with full acceptance from CITEM.

3. The Contractor to issue Invoice for Social Media Marketing and Marketing Automation System licenses to facilitate payment.

### **Article 3. General Conditions**

1. Special Conditions stated in the Philippine Bidding Documents (PBD) and the Philippine Bidding Documents shall form part of this Contract of Services.
2. It is hereby agreed that this Contract of Services does not concede any artistic or exploitation rights on the creations contained in the reference materials that are shared by CRM with CITEM and/or the companies concerned.
3. CRM agrees that CITEM may enter into a separate agreement with companies on copyrights and develop personal collaborations between and among the companies.
4. CRM shall hold CITEM and its agent/s officers free from any and all liabilities, suits actions, demands or damages resulting from incidents/causes beyond its control or in connection with the services under this agreement.
5. The CRM agrees, to indemnify protect and defend at its own expense CITEM and its Officers/ agents from and against all actions, claims and liabilities arising out of acts done by its personnel/ representatives in the performance of the services.
6. CRM hereby warrants that it has not given nor promised to give any amount of money, gift or favors to any CITEM official or employees and other third parties in order to secure this agreement.
7. Any amendment, modification, or alteration to this contract shall be in writing and signed by both parties.

### **NON-DISCLOSURE AND CONFIDENTIAL INFORMATION**

1. The CONTRACTOR shall treat as confidential all information provided by CITEM related to the agreement that will arise from this Terms of Reference, including but not limited to its business operations. All confidential information provided by CITEM shall be used by CONTRACTOR solely for the purposes of rendering services pursuant to the agreement signed by both parties.
2. The CONTRACTOR acknowledges that all creative concepts and original materials formulated and designed in conjunction with this project shall be exclusively owned by CITEM, and with full exercise of discretion and rights on future use.
3. The CONTRACTOR agrees to treat all data and information shared by CITEM as proprietary, and, therefore, the prohibition in disclosing such data and information to other clients and the online/offline public applies.

### **CONTRACT DURATION**

The contract shall take effect upon the CONTRACTOR's actual receipt of the Notice To Proceed (NTP) on November 8, 2021, and shall remain in force and in effect for a period of twelve (12) months, including after-sales services once the license has been turned over to CITEM Management.

### **PENALTY FOR DELAY/BREACH**

1. It is hereby understood that should the authorized representative of the **PROCURING ENTITY** refuse to accept delivery from the **CONTRACTOR** for any unjustified reason to be determined by



the arbitrators, the delivery, for purposes of the payment and the computation of delay, shall reckon from the date the **CONTRACTOR** actually delivered the items at the subject office.

2. If the **CONTRACTOR** fails to deliver any or all of the Goods or perform the services within the period specified in Schedule of Requirement, the **PROCURING ENTITY**, upon written notice and without prejudice to other remedies provided under this Contract, shall deduct from the Contract Price, as liquidated damages, the maximum amount of liquidated damages shall not exceed Ten percent (10%) of the total Contract Price, in which event the **PROCURING ENTITY** shall automatically terminate the Contract and impose appropriate sanctions over and above the liquidated damages to be paid.

#### **TERMINATION OF THE CONTRACT**

1. The **PROCURING ENTITY** may terminate this Contract if the **CONTRACTOR** does not show satisfactory performance in the delivery of services with acceptable quality based on the Specifications and standards, after previous written warning/notice, PROVIDED that such termination shall not be construed as waiver of the **CONTRACTOR's** liabilities and the **PROCURING ENTITY's** right to recover the value of payments plus damages under this Contract.

##### 1.1. TERMINATION FOR DEFAULT

The **PROCURING ENTITY**, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the **CONTRACTOR**, may terminate this Contract in whole or in part:

- a. If the **CONTRACTOR** fails to deliver any or all of the Goods or perform the services within the period(s) specified in the Contract, or within any extension thereof granted by the **PROCURING ENTITY**; or
- b. If the **CONTRACTOR** fails to perform any other obligation(s) under the Contract;
- c. If the **CONTRACTOR**, in the judgment of the **PROCURING ENTITY**, has engaged in corrupt or fraudulent practices in completing for or in executing the Contract.

For the purpose of this paragraph:

"Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the **PROCURING ENTITY**, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the **PROCURING ENTITY** of the benefits of free and open competition.

In the event the **PROCURING ENTITY** terminates the Contract in whole or in part, the **PROCURING ENTITY** may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the **CONTRACTOR** shall be liable to the **PROCURING ENTITY** for any excess costs for such similar Goods and Services. However, the **CONTRACTOR** shall continue performance of the Contract to the extent not terminated.

##### 1.2. TERMINATION FOR INSOLVENCY

The **PROCURING ENTITY** may at any time terminate the Contract by giving written notice to the **CONTRACTOR** if the **CONTRACTOR** becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the **CONTRACTOR**, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the **PROCURING ENTITY**.

1.3. FORCE MAJEURE

- a. Notwithstanding the provisions of Article 13 of GCC, the **CONTRACTOR** shall not be liable for forfeiture of its Performance Security Liquidated Damages or Termination for Default if the delays in performance or failure to perform its obligations under the Contract is the result of Force Majeure.
- b. For purposes of this section, "Force Majeure" means an event beyond the control of the **CONTRACTOR** and not involving the **CONTRACTOR's** fault or negligence. Such events may include, but are not restricted to, wars and revolutions, fires, flood, epidemics, quarantine restrictions and freight embargoes.
- c. If a Force Majeure arises, the **CONTRACTOR** shall promptly notify the PROCURING ENTITY in writing of such condition and the cause thereof. Unless otherwise directed by the PROCURING ENTITY in writing, the **CONTRACTOR** shall continue to perform its obligations under the Contract as far as reasonably practical, and shall seek all reasonable alternative means of performance not prevented by Force Majeure.

**ARBITRATION**

- 1. In case of a dispute between the **PROCURING ENTITY** and the **CONTRACTOR**, the dispute shall be resolved in accordance with Republic Act 9285 ("R.A. 9285"), otherwise known as the "Alternative Dispute Resolution Act of 2004."

**ADDITIONAL PROVISIONS**

- 1. There shall be no escalation of rates during the duration of the Contract.
- 2. This contract shall be governed by and construed in accordance with the laws of the Philippines.
- 3. In the event any of the parties is compelled to institute any judicial proceedings to enforce any of the terms and conditions of this contract, the parties hereby agreed that any such proceedings shall be brought exclusively in the proper courts of Pasay City.
- 4. No amendment in or modification of the terms of this Contract shall be made except by written agreement signed by the parties.

08 NOV 2021

**IN WITNESS WHEREOF**, the parties have affixed their signatures on this \_\_\_\_\_ day of November 2021, hereat Pasay City, Metro Manila.

**CENTER FOR INTERNATIONAL TRADE  
INC.,  
EXPOSITIONS AND MISSIONS**

By:

  
**UNDERSECRETARY ABDULGANI M. MACATOMAN**  
Trade and Investment Promotions Group

  
**RAULINA SUICO-JUAN**  
Executive Director

  
**MA. LOURDES D. MEDIRAN**  
Deputy Executive Director


**THIRD PILLAR BUSINESS APPLICATIONS,**

By:

  
**MA. CRISTINA JENNIFER LIGONES**  
President and CEO

Signed in the presence of:

  
**MALERNA C. BUYAO**  
OIC-Controllership Div.

  
**NISALIE TAN**  
OFFICE MANAGER

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ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)  
CITY OF PASAY )S.S

DEC 03 2021

BEFORE ME, a Notary Public for and in the City of Pasay, on this 27 day of November 2021 personally appeared the following:

Name	Competent Evidence of Identity	Issued at/on
UNDERSECRETARY ABDULGANI M. MACATOMAN _____ PAULINA SUACO-JUAN _____ MA. CRISTINA JENNIFER LIGONES _____	<u>PASSPORT # P1339332B</u>	<u>DFA LCR JUVEN</u> <u>MAY 27, 2019</u>

known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed as well as the free and voluntary act and deed of the entities they represent.

This instrument, which refers to a Contract of Services consisting of eleven (11) pages including this page whereon this acknowledgment is written, has been signed by the parties and their instrumental witnesses on each and every page.

WITNESS MY HAND AND SEAL on the place and date first-written above.

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Page No. 42  
Book No. 4  
Series of 2021

*Aljair*  
**NOTARY PUBLIC**  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31, 2021  
 COMMISSION NO. 20-01  
 REG. NO. 27802  
 1001 7800 PISO PASAY CITY 1145  
 DP NO. 0530761562/1-5-202  
 3011 (SPL. NO. VI-001223)  
 05/13/21 SEPTEMBER 13, 2019  
 UNTIL 4-14-22  
 HOUSE # 11/11/54  
 11/11/54

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*JL*

CAF Number: 2111228

**CERTIFICATE of AVAILABILITY of FUNDS**

This is to certify that the Center for International Trade Expositions and Missions (CITEM) has available funds in the amount of **NOT TO EXCEED THIRTY-EIGHT THOUSAND FOUR HUNDRED CHINESE YUAN OR A TOTAL OF THREE HUNDRED TWO THOUSAND NINE HUNDRED FORTY-FIVE PESOS AND TWENTY-EIGHT CENTAVOS (CNY 38,400.00 OR A TOTAL OF PHP 302,945.28)** as payment to **SHANGHAI SHINING EXPO SERVICE CO., LTD.** for the **HIRING OF ON-SITE INTERPRETERS / STAND ASSISTANTS FOR THE PHILIPPINES' PARTICIPATION IN CHINA INTERNATIONAL IMPORT EXPO (CIIE) 2021**

This certification is being issued for whatever legal purpose it may serve.



MALERNA C. BUYAO  
Chief, Controllership Division

BUR NO. CIIE21-20120979  
Date : 11/24/2021  
Contract No. 210353