

19 February 2020

PAULINA SUACO-JUAN
EXECUTIVE DIRECTOR
Center for International Trade Expositions and Missions
Golden Shell Pavilion Roxas Blvd.
Cor Sen Gil Puyat Ave, Pasay City, Philippines

Dear Ms Juan:

As per the Notice of Award for the Stand Assistant for the Philippine participation in Chocoo on 20-23 February 2020, in Beurs van Berlage, Amsterdam, Netherlands, below are the terms of engagement.

As the Stand Assistant, I shall:

1. Assist the onsite project officer and exhibitors.
2. Collect business cards of visitors and buyers.
3. Assist during the scheduled product sampling.
4. Perform other tasks assigned by the project officer.


On the other hand, CITEM shall:

1. Provide the entrance passes.
2. Pay 100% of the fees amounting to EUR 491.60 upon the end of service.

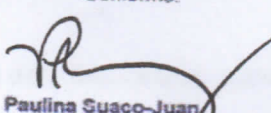
Should the above undertaking acceptable, kindly affix your signature on the space provided below.

Thank you.

Sincerely,


Alina Rensch
Stand Assistant

Conforme:


Paulina Susco-Juan
Executive Director



Signed in the presence of:

Malerna C. Buyao
MALERNA C. BUYAO
Chief, Controllership Division

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF PASAY)S.S
MANILA

BEFORE ME, a Notary Public for and in the City of **MANILA** on this _____ day of JUL 14 2020 personally appeared the following:

Name	Competent Evidence of Identity	Issued at/on
PAULINA SUACO-JUAN ALINA RENSCH	_____	_____

known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed as well as the free and voluntary act and deed of the entities they represent.

This instrument, which refers to a Contract of Services consisting of two (2) pages including this page whereon this acknowledgment is written, has been signed by the parties and their instrumental witnesses on each and every page.

WITNESS MY HAND AND SEAL on the place and date first-written above.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2020

NOTARY PUBLIC
Henry D. Adasa
ATTY. HENRY D. ADASA
NOTARY PUBLIC UNTIL DEC. 31, 2020
NOTARIAL COMMISSION 2020-162 MLA
IBP NO. 100720 - 01/03/2020, PASIG
PTR NO. 9114087 - 01/03/2020 MLA
ROLL NO. 29579, TIN: 172-528-629
① MCLE COMPL. NO. VII-0000155