

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner San. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 Tel. (832) 831-2201 to 06 ext. 218 Fax (832) 831-1368, 832-2665
 E3 info@citem.com.ph www.citem.com.ph



JO Number: **2019-0215**
 PR No.: **2019-0739**

JO Date: **13-Sep-19**
 PR Date: **8/30/2019**

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CONTRACTOR/SUPPLIER **VIA MARE CORPORATION**
 ADDRESS **7503 Bagtikan Street, Brgy. San Antonio**
Makati City
 Tel. No. **890-80-90**
 MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM
 PAYMENT TERM **30 days**
 PLACE OF DELIVERY **CITEM**
 DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
FOOD AND BEVERAGE CATERER FOR TRADE AND TOURISM NETWORKING NIGHT 2019 WITH PHILIPPINE EXPORTERS AND MICE PLAYERS on 13 September 2019	200 pax	500.00	100,000.00
Requirements: 1. Amenities Elegantly presented Buffet Table Round Dining Tables Qty: 20 (10 pax per table, with liners, accents, centerpiece and chairs) Well groomed, uniformed and trained food attendants (should always be ready to serve with a smile) 2. Food Requirements Soup Salad bar or pica pica Noodles or pasta 4 main course (meat, chicken, fish, vegetables) Rice Desserts (fresh fruits, rice cakes) Drinks (soda) or fruit juice Coffee or tea Purified water B.S. HR PPMP 2019			

TOTAL AMOUNT IN WORDS: _____ Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM Management/Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, she shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

JAIME ANTONIO S. SANDOVAL
 Head, STREDO/Procurement
 CONFORME:

 Name & Signature of Contractor/Supplier
 Date _____

BUR No. AUF-14091254
 DATE 9/18/19
 AMOUNT ₱ 100,000.00
 Funds Administrative Expenses
MALERNA C. BUYAO
 Chief, Controllership Div.

Recommended by:

FLORENCE PEARL M. BUENSALIDO
 CHIEF, HRMD
 Approved by:

MA. LOURDES D. MEDIRAN
 Deputy Executive Director

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CONTRACTOR/SUPPLIER VIA MARE CORPORATION	DELIVERY TERM
ADDRESS 7503 Bagtikan Street, Brgy. San Antonio	PAYMENT TERM 30 days
Makati City	PLACE OF DELIVERY CITEM
MODE OF PROCUREMENT Small Value Procurement	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<p>FOOD AND BEVERAGE CATERER FOR TRADE AND TOURISM NETWORKING NIGHT 2019 WITH PHILIPPINE EXPORTERS AND MICE PLAYERS on 13 September 2019</p> <p>Requirements:</p> <p>3. Qualifications</p> <p>The company should be at least 10 years in the food industry; Must have eligibility requirements by RA 9184; Must have no prior record of unsatisfactory service for previous CITEM projects Must have international catering experience for a government overseas projects</p> <p>4. Theme/Motif</p> <p>"Croachelle"</p> <p>B.S. HR PPMP 2019</p>			

TOTAL AMOUNT IN WORDS: ONE HUNDRED THOUSAND PESOS	Php 100,000.00
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Very truly yours, JAMIE ANTONIO S. SANDOVAL CONFIRMED: STREDO/Procurement GLENA TABUKAN Name & Signature of Contractor/Supplier _____ Date	BUR No. AVE-14091756 DATE 9/13/19 AMOUNT P 100,000.00 Funds Available: MALERNA C. BUYAO Chief, Controlship Div.	Recommended by: FLORENCE PEARL M. BUENSALIDO Chief, HRMO Approved by: MA. LOURDES D. MEDIRAN Deputy Executive Director
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