### Republic of the Philippines

#### Department of Trade and Industry

#### CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2019-0307

## REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

The Center for International Trade Expositions and Missions (CITEM) invites all interested parties to submit quotation for:

# PURCHASE OF PLANE TICKETS (ECONOMY CLASS) FOR THE PHILIPPINE PARTICIPATION IN SIAL MIDDLE EAST 2019 AND INTERNATIONAL LAUNCH OF PHILIPPINE PARTICIPATION IN EXPO DUBAI 2020

Please see attached Request for Quotation Form for the Flight Details.

Approved Budget : PHP 328,600.00

Deadline of Submission of Bid : 27 November 2019, 5:00 PM Opening of Bid : 28 November 2019, 2:00 PM

The Notice of Award shall only be issued to the lowest calculated bidder who has complied with the following eligibility documents:

Eligibility Documents (1st Envelope)

1. Mayor's Permit for the current year

2. Valid PhilGEPS Registration Number (evidenced by a certificate or screen shot)

**PhilGEPS Certificate of Platinum Membership** may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

- 3. Notarized Omnibus Sworn Statement
- 4. Notarized Special Power of Attorney, Notarized Secretary's Certificate or Board/Partnership Resolution for partnership, corporation, cooperative, or joint venture, whichever is applicable

Financial Bid (2<sup>nd</sup> Envelope)

 Quotation using the attached Request for Quotation (RFQ) Form duly signed by the authorized representative. Bids shall be valid for 120 calendar days from the date of the opening of bids.

Kindly submit these documents to the BAC Secretariat, CITEM, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puvat Ave.. Pasay City on the above stated date and time.

A payment of non-refundable fee of Two Hundred Pesos (Php 200.00) may also be paid at the CITEM Cashier Office for the bidding documents.

CITEM-BAC reserves the right to reject any or all bids disadvantageous to, waive any formality or accept such bids as may be considered advantageous to the government. Further, CITEM-BAC assumes no obligation whatsoever to compensate or indemnify the bidders for expenses or losses that may be incurred in participating in this bidding.

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/294 or e-mail at citembac@citem.com.ph.

ATTY. ANNA GRACE I. MARPURI Chairman, Bids and Awards Committee



CITEM.BAC.FR.009

CENTER FOR INTERNA . TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Blvd. Cor. Sen. Gil Puyat Avenue, Pasay City Tel.: (632) 831-2201 local 309/218 E-mail: <a href="mailto:citembac@citem.com.ph">citembac@citem.com.ph</a> Fax: (632) 833-1284/834-0177



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