

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2023-0089

**REQUEST FOR QUOTATION
(SHOPPING)**

The Center for International Trade Expositions and Missions (CITEM) invites all interested parties to submit quotation for:

PROCUREMENT OF VARIOUS STUDIO EQUIPMENT
(Please see attached Request for Quotation Form for more details)

Total Approved Budget for the Contract	: PHP 494,150.00
Deadline of Submission of Eligibility Documents and Financial Bid	: 07 August 2023, 05:00PM
Opening of Bids	: 08 August 2023, 02:00PM

Conduct of Opening of Bids shall be held virtually thru Zoom and shall be open to all prospective bidders. Link of the Opening of Bids may be requested through the BAC Secretariat at citembac@citem.com.ph.

The *Notice of Award* shall only be issued to the lowest calculated and responsive bidder who has complied with the following documentary requirements below, submitted in an enclosed, sealed and properly labeled envelope or compressed folder:

Eligibility Documents (1st Envelope / Compressed Folder)

1. Mayor's Permit for the current year or for individuals, BIR Certificate of Registration

Expired Mayor's permit with Official Receipt of renewal application shall be accepted provided that the renewed permit shall be submitted before the award of the contract.

2. Valid PhilGEPS Registration Number (evidenced by a certificate or screen shot)

PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

Financial Bid (2nd Envelope / Compressed Folder)

- **Quotation using the attached Request for Quotation (RFQ) Form duly signed by the authorized representative.**

To encourage the sanctity of the bids, bidders must submit these documents separately, on the above stated date and time, either on the following:

- a. Physical Submission at the CITEM Office, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puyat Ave., Pasay City, or
- b. Online submission to the BAC Secretariat through email at citembac@citem.com.ph. A password protection maybe inflicted in the compressed folders to ensure security of the documents. The password must be disclosed on or before the date and time of the Opening of Eligibility Documents and Financial Bid as indicated above. Failure to disclose the password during the opening of bids may result to non-responsiveness of the bid.

CITEM-BAC reserves the right to reject any or all bids disadvantageous to, waive any formality or accept such bids as may be considered advantageous to the government. Further, CITEM-BAC assumes no obligation whatsoever to compensate or indemnify the bidders for expenses or losses that may be incurred in participating in this bidding.

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. (02) 8-831-2201 local 309/294 or email at citembac@citem.com.ph.


ATTY. ANNA GRACE I. MARPURI
Chairman, Bids and Awards Committee

REQUEST FOR QUOTATION

- Shopping with ABC of Php 50,001 and above Small Value Procurement with ABC of Php 50,001 and above
 Lease of Real Property and Venue Others: _____

Date: 03 August 2023

Company Name: _____

RFQ No.: 2023-0089

Address: _____

Contact No.: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed, and stamped in an envelope or compressed folder and submitted to CITEM BAC / citembac@citem.com.ph.

Deadline of Submission of Eligibility Documents and Financial Bid: 07 August 2023	Time: 05:00PM
Schedule of Opening of Bid: 08 August 2023	Time: 02:00PM Venue: Zoom

PROCUREMENT OF VARIOUS STUDIO EQUIPMENT

TOTAL APPROVED BUDGET FOR THE CONTRACT: PHP 494,150.00

QTY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
5	piece	NP-FZ100 Z-Series Rechargeable Lithium-Ion Battery Compatible with A7s III, Dimensions: Approx. 38.7 x 22.7 x 51.7 mm Capacity: 7.2 V/16.4 Wh (2,280 mAh), Weight: Approx. 83 g (3.0 oz) ABC: PHP6,050.00 per piece or a total of PHP30,250.00		
3	piece	Battery Charger for NP-FZ100 Dimensions: Approx. 70 x 33 x 95 mm, Charging time: Approx. 150 minutes Power: AC, 100-240 V, 50 Hz/60 Hz, Weight: Approx. 125 g (4.4 oz) ABC: PHP6,050.00 per piece or a total of PHP18,150.00		
2	set	Smart and Quick Charger with Four (4) AA Batteries Rapid charge for Eneloop Pro AA (2 pcs. AA 1.5 hours or 4 pcs. AA 3 hours) Can charge 1 to 4 batteries at once, smart charge, individual battery charge control 4 LEDs indicate charging status ABC: PHP5,000.00 per set or a total of PHP10,000.00		
1	piece	FE 50mm F2.5 G Lens E-mount, 35mm full frame format, 50mm focal length, Dimensions 68x45mm, 174g, Cap type, SEL50F25G minimum focus distance of 35 cm (1.15 ft) (AF)/31 cm (1.02 ft) (MF) and maximum magnification of 0.18x (AF)/0.21x (MF) ABC: PHP41,000.00		
1	piece	FE 35mm F1.8 Lens E-mount, 35mm full frame format, 35mm focal length, Dimensions 65.6x73mm, 280g, SEL35F18F minimum focus distance of 0.22 m (0.73 ft) and maximum magnification of 0.24x, 55mm filter diameter ABC: PHP46,200.00		
1	piece	FE 28-70mm F2.5 G Lens E-mount, 35mm full frame format, Optical SteadyShot, 28-70mm zoom range and F3.5-5.6 aperture, Dimensions 72.5 x 83 mm (2-7/8 x 3-3/8 in), 295g, minimum focus distance 0.3-0.45 m (0.99-1.48 ft) and maximum magnification of 0.19x, 55mm filter diameter ABC: PHP27,500.00		
1	piece	FE 85mm F2.5 G Lens E-mount, 35mm full frame format, 50mm focal length, Dimensions 68x45mm, g, Cap type, minimum focus distance of 35 cm (1.15 ft) (AF)/31 cm (1.02 ft) (MF) and maximum magnification of 0.18x (AF)/0.21x (MF) ABC: PHP41,250.00		
1	set	Studio Strobe Package with Built-in 2.4GHz Wireless Receiver Dimensions 35.43 x 14.17 x 13.78 inches, 1/10000 flash sync, SKII 3000-D Compact flash strobe, 150W modeling lamp adjusts in 5% to 100% power levels, output stability of no more than 2% shifts when under the same output, precise output displayed on LCD panel, 40 steps from 1/16-1/1 ABC: PHP38,000.00		

1	piece	Electronic Automatic Digital Control Dry Cabinet Storage 180L with Dry Boxes and Dehumidifiers, External Size: W380 x D390 x H1345 mm (14.9"x15.3"x44.1"), Internal Size: up W378 x D360 x H543 mm (12.4"x11.8"x17.8") Internal Size: down W378 x D360 x H690 mm (12.4"x11.8"x22.6"), Pack Size: W440 x D450 x H1400 mm (14.4"x14.7"x46") ABC: PHP25,000.00		
2	piece	Bi-Color LED Light with Barndoors and Battery Plate Color temperature: 2700-6500K, Up to 33,480 lux at 3.3' in full 15° spot CRI: 96, TLCI: 98, LS 60X IP54 weatherproof (dust and water resistant), Adjustable brightness: 0-100%, Power specifications: AC 100~240V, 50/60Hz, Supports Sidus Link Mobile App Control, Tilting Yoke: 360°, Ultra-quiet 18dB cooling fan design ABC: PHP35,000.00 per piece or a total of PHP70,000.00		
2	piece	Softbox with Removable Diffusers, Mini Mount Speed Ring and 45° Fabric Grid Measures 14 inches x 14 inches, Compatible for LS 60D and 60X LED Lights, with Removable 1.5-Stop Diffuser and Removable 2.5-Stop Diffuser ABC: PHP5,500.00 per piece or a total of PHP11,000.00		
1	piece	Softbox (35.5") with Front and Interior Diffusers Measures 35.5 inches, Compatible with LS 300D M-II, 1.5- and 2.5-Stop Front Diffusers, 1.5-Stop Removable Interior Diffuser for Light Dome SE, 45° Fabric Grid ABC: PHP8,000.00		
1	set	Camera-Mount Wireless Microphone System with ME 2-II Lavalier Mic B 626 to 668 MHz, with EK 100 G4 Camera-Mountable Receiver, SK 100 G4 Bodypack Transmitter, ME 2-II Omnidirectional Clip-On Lav Mic, 1680 Tunable Frequencies Across 42 MHz, 3-Level Squelch to Block Interference, 20 Banks with 12 Channel Presets Each ABC: PHP48,000.00		
4	piece	128GB PRO UHS-I SDXC Memory Card 170MB/s Class 10 Speeds up to 90MB/s, transfer speeds up to 170MB/s, for shooting 4K UHD video (1) and sequential burst mode photography, Temperature Proof, Water Proof and Shock Proof ABC: PHP4,000.00 per piece or a total of PHP16,000.00		
1	piece	8TB USB 3.2 External Hard Drive with AC Adapter and Plug Capacity: 8 TB, Interface: USB 3.2 Gen 1, Micro B Connector, 256-bit AES hardware encryption with password protection, Dimensions 195mm x 125mm x 44mm, Complete, streamlined backup solution for WD My Book ABC: PHP13,000.00		
1	piece	2TB Portable External Solid State Drive USB-C Hard Disk Interface, 2.5 inches Hard Disk Form Factor, Capacity of 2TB, 1,030 MB/s Transfer Speed, USB-C and USB C-to A Connectors, Dimensions 2.76 x 1.97 x 0.39 inches ABC: PHP15,000.00		
2	piece	25M Industrial Extensions Wheel Surge Protector 250V, With T-slot heavy duty outlets, 25 Meters length extension cord, Power leakage/surge protector safety breaker, With overheating protection button, Rapid flame retardant ABC: PHP5,500.00 per piece or a total of PHP11,000.00		
4	piece	6-Gang Extension Cord with Individual Switches 2500W, Surge (lightning) protection, Built in safety breaker, 93% Copper, Universal socket, 1.83 meters cord length ABC: PHP1,200.00 per piece or a total of PHP4,800.00		
10	piece	Universal Socket Adapter 250V, Durable and highly conductive with insides made of copper ABC: PHP100.00 per piece or a total of PHP1,000.00		
1	piece	Trolley Hardcase Shockproof Tuffcase with Waveform and Pluck Foam Exterior: 530 x 355 x 255mm, Interior : 520 x 292 x 178mm, Weight : 4.62 kg ABC: PHP6,000.00		

2	piece	Rectangle PVC Top Folding Table 4FT Pre-assembly, High Density Polyethylene and Steel Material, Length 122.4 cm, Height 73.6 cm, Width 60.9 cm, Net weight 9.2 kg ABC: PHP4,000.00 per piece or a total of PHP8,000.00		
1	piece	PB Board Metal Frame Computer Table with Drawers Dimensions 120cm x 48cm x 76cm, Particle Board and Metal Frame, Oak ABC: PHP5,000.00		

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Terms and Conditions:

- 1) Delivery period: _____ working days upon acceptance of Purchase/Job Order.
- 2) Bid price must be **Inclusive of Value Added Tax and other charges.**
- 3) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- 4) Any alterations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.
- 5) Required documents, if any, must be submitted within 3 Days after receipt of notice.
- 6) This requirement has several items and shall be **awarded as separate contracts per item.**

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.



ATTY. ANNA GRACE I. MARPURI
BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/we have indicated the prices of the above-mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood, and shall conform with the terms and conditions of this requirement.

Date Submitted

Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone No(s): _____

Email: _____