

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2020-0163

**NOTICE TO CONDUCT PROCUREMENT OF GOODS
AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING
SERVICES TO BE PROCURED AND PERFORMED OVERSEAS**

Pursuant to GPPB-Resolution No. 28-2017 dated 31 July 2017, the Center for International Trade Expositions and Missions (CITEM), through its Bids and Awards Committee (BAC), hereby issues this Notice for:

**PROCUREMENT FOR BOOTH ENHANCEMENTS OF THE COMMODITY
PAVILION FOR THE PHILIPPINE PARTICIPATION IN THE 17TH CAEXPO ON
NOVEMBER 27-30, 2020 IN NANNING, CHINA**

Approved Budget for the Contract: PHP 150,000.00

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/218 or fax no. 834-0177/8331284 or e-mail at citembac@citem.com.ph.



ATTY. ANNA GRACE I. MARPURI
Chairman, CITEM-BAC



REQUEST FOR QUOTATION (OVERSEAS PROCUREMENT)

Date: 25-Nov-2020
 RFQ No: 2020-0163

Company Name: _____
 Address: _____
 Contact No.: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC or in a compressed folder submitted at citembac@citem.com.ph.

Schedule of Opening of Bids: 26 November 2020 Venue: Zoom Time: 2:00 PM

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
BOOTH ENHANCEMENTS, CAEXPO 2020				
4	lots	I. Standard Booth (3.00m x 6.00m); Booth Inclusions:		
3	sets	a. Heightening Structure - 3000Lx500mmH		
2	pcs	b. Board - 500Lx2500mmH		
		c. Graphics		
		1000Lx2500mmHx7pcs		
		500Lx2500mmHx1pcs		
1	set	d. Folding Door 1000Lx2500mmH		
6	pcs	e. Plate - 1000Lx300mW		
2	pcs	f. Reception Desk Graphics - 1000Lx500Wx1000mmH		
1	pc	g. glass round table		
6	pcs	h. white chair		
2	sets	i. spotlight		
		II. Reception		
2	sets	a. Backboard Heightening Structure		
2	pcs	b. side board Heightening(octagonal prism+flat aluminum+PVC board)		
2	pcs	c. board (1/2m)		
15	sq.m	d. graphic(PVC+gum)		
2.5	sq.m	e. folding door		
3	pcs	f. plate		
1	pc	g. reception desk		
1	pc	h. glass round table		
6	pcs	i. white chair		
1	set	j. spotlight		
1	set	k. touch screen		
		Approved Budget for the Contract: <u>PHP 150,000.00</u>		
		Deadline of Submission of Quotation: <u>26 November 2020, Thursday, 12:00NN</u>		

Terms and Conditions:

- 1.) The above-quoted prices must be inclusive of all costs and applicable taxes. Prices shall be quoted in Philippine Peso or US Dollar.
- 2.) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- 3.) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
 BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

_____ Date Submitted

_____ Signature over printed name of the Authorized Company Representative

Designation: _____

Telephone no.(s): _____