



## REQUEST FOR QUOTATION

- Shopping with ABC of Php 50,001 and above     Small Value Procurement with ABC of Php 50,001 and above  
 Lease of Real Property and Venue                       Others : \_\_\_\_\_

Date: 19-Dec-19  
 RFQ No: 2019-0334

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Pre-Bid Conference:	N/A	Time:	N/A	Venue:	N/A
Schedule of Opening of Bids:	27 December 2019	Time:	2:00PM	Venue:	Meeting Room 1

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
161	pcs	<b>SUPPLY AND DELIVERY OF EMERGENCY GO BAG / DISASTER GRAB BAG</b>		
		<b>packed in heavy-duty backpack</b>		
		<b><u>Inclusion:</u></b>		
		• Medicines (anti-diarrhea, antibiotics, pain relievers) - 12 pcs per pack each type of drug		
		• Hypo-allergenic medical tape		
		• Triangular bandage 96cm x96cmx136cm		
		• Antiseptic Swab (1 pack each)		
		• Small scissor		
		• Safety pins – assorted (50 pcs each)		
		• Disposable Gloves (100 pcs each)		
		• Conforming bandage		
		• Wound dressing no.15		
		• Soap		
		• Toothbrush		
		• Toothpaste		
		• 100ml Insect repellent lotion		
		• Face Towel		
		• Sanitary Napkin ( 1 pack each)		
		• 500ml Alcohol		
		• Wet napkins		
		• Tissue paper		
		• Portable battery powered AM/FM Radio		
		• Flashlight		
		• Headlamp		
		• Spare batteries (compatible for flashlight and headlamp)		
		• Whistle		
		• Glowstick		
		• Waterproof matches (2 boxes each)		
		• Candle ( 2 pcs each)		
		• Thermal/heating blanket		
		• Emergency Tent :ultralight temporary shelter with 20ft cord		

	• Multipurpose tool		
	• Raincoat		
	• Plastic trash bag (2 pcs each)		
	• HELP Banner		
	• Seatbelt cutter		
	• Cotton gloves (3 pairs each)		
	• Carabiner		
	• 100 ft 7mm utility cord		
	• Cable ties 5x300mm (250 pcs each)		
	• Duct tape		
	• Dust mask		
	• Multipurpose rope		
	• Envelope for important documents		
	• Emergency number list		
	• Notebook and pen		
	• Permanent Marker		
	• Collapsible water container 1 gal (3 pcs each)		
	• Disposable plates (6 pcs each)		
	• Disposable utensils (6 pcs each)		
	<b>Non-perishable food items:</b>		
	- canned goods (6 pcs each)		
	- canned goods ( 6 pcs each)		
	- energy bars (1 pack)		
	- mineral water 1000ml (2 bottles)		
	*quantity: one (1) per employee/ per bag		
	<b>Delivery date:</b> 13 January 2020		
	<b>Approved Budget</b> : <b><u>Php 644,000.00</u></b>		
	<b>Deadline of Submission of Eligibility Documents and Financial Bid</b>		
	<b>and Documentary Requirements for Qualification</b>		
	: <b><u>23 December 2019, 05:00PM</u></b>		

**Terms and Condition:**

- 1.) Delivery period: \_\_\_\_\_ working days upon acceptance of Purchase/Job Order.
- 2.) Bid price must be **Inclusive of Value Added Tax**.
- 3.) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- 4.) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.
- 5.) Required documents, if any, must be submitted within 3 Days after receipt of notice.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.

**ATTY. ANNA GRACE I. MARPURI (sgd.)**  
**BAC Chairman**

TO: CITEM Bids and Awards Committee:

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Signature over printed name of the Authorized Company Representative

Designation: \_\_\_\_\_

Telephone no.(s) \_\_\_\_\_