

Republic of the Philippines
Department of Trade and Industry
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2019-0227

**REQUEST FOR QUOTATION
(SHOPPING)**

The Center for International Trade Expositions and Missions (CITEM) invites all interested parties to submit quotation for:

**PURCHASE OF PLANE TICKET FOR 1 PAX
RE. PHILIPPINE PARTICIPATION IN INDEX DUBAI 2019**

Preferred Flight Details:

<i>ETD Manila</i>	: 14 September 2019, 1:00PM
<i>ETA Dubai</i>	: 14 September 2019, 6:00PM (Dubai Time)
<i>ETD Dubai</i>	: 21 September 2019, 7:35PM
<i>ETA Manila</i>	: 22 September 2019, 8:35AM (PH Time)

Approved Budget	: PHP 165,000.00
Deadline of Submission of Bid	: 09 September 2019, 5:00 PM
Opening of Bid	: 10 September 2019, 2:00 PM

The Notice of Award shall only be issued to the lowest calculated bidder who has complied with the following eligibility documents:

1. **Mayor's Permit for the current year**
2. **Valid PhilGEPS Registration Number (evidenced by a certificate or screen shot)**

PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number.

Quotations may be submitted to the BAC Secretariat, CITEM, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puyat Ave., Pasay City **using the attached Request for Quotation (RFQ) Form duly signed by the authorized representative.**

A payment of non-refundable fee of Two Hundred Pesos (Php 200.00) may also be paid at the CITEM Cashier Office for the bidding documents.

CITEM-BAC reserves the right to reject any or all bids disadvantageous to, waive any formality or accept such bids as may be considered advantageous to the government. Further, CITEM-BAC assumes no obligation whatsoever to compensate or indemnify the bidders for expenses or losses that may be incurred in participating in this bidding.

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. 8312201 local 309/294 or e-mail at citembac@citem.com.ph.


ATTY. ANNA GRACE J. MARPURI
Chairman, Bids and Awards Committee



REQUEST FOR QUOTATION

- Shopping with ABC of Php 50,001 and above Small Value Procurement with ABC of Php 50,001 and above
 Lease of Real Property and Venue Others : _____

Date: 5-Sep-19
 RFQ No: 2019-0227

Company Name: _____
 Address: _____
 Contact No.: _____

Gentlemen:

Please quote hereunder your lowest possible price(s) for the following article(s)/work(s) which are urgently needed by this office. It is requested that the quotation be sealed, signed and stamped in an envelope and submitted to CITEM BAC.

Schedule of Opening of Bids: 10 September 2019 Time: 2:00PM Venue Meeting Room 1

QUANTITY	UNIT	ARTICLE / WORK / DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
1	pax	Plane Ticket for Philippine Participation in Index Dubai 2019		
		Route: Manila - Dubai - Manila		
		ETD Manila : 14 September 2019, 1:00PM		
		ETA Dubai : 14 September 2019, 6:00PM (Dubai Time)		
		ETD Dubai : 21 September 2019, 7:35PM		
		ETA Manila : 22 September 2019, 8:35AM (PH Time)		
		Passenger:		
		1. Ms. Marie Dominique Rustia		
		Approved Budget: PHP 104,00.00		
		Note:		
		Deadline of Submission of Bids is on 09 September 2019, 5:00PM.		
		Bids must be valid until the day of the opening of bids, 10 September 2019.		

Terms and Condition:

- 1.) Delivery period: _____ working days upon acceptance of Purchase/Job Order.
- 2.) Bid price must be **Inclusive of Value Added Tax**.
- 3.) Payment will be processed after receipt of invoice. Other terms of payment will be based on the Contract agreed by the Purchaser and Supplier.
- 4.) Any alterations, erasures or overwritings shall be valid only if they are signed or initialed by the bidder or his/her authorized representative.
- 5.) Required documents, if any, must be submitted within 3 Days after receipt of notice.

The CITEM-BAC reserves the right to reject any or all bids offer and waive any defects therein and accept bid/s it may consider advantageous to the government.


ATTY. ANNA GRACE I. MARPURI
 BAC Chairman

TO: CITEM Bids and Awards Committee:

Per your request, I/We have indicated the prices of the above mentioned article(s)/work(s) on the unit price/amount column above. I/We also certify that we have read, understood and shall conform with the terms and conditions of this requirement.

 Date Submitted

Signature over printed name of the Authorized Company Representative
 Designation: _____
 Telephone no.(s) _____