

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number:	PO Date:	PAGE
22-0121	10/17/2022	
PR No.:	PR Date:	
2022-0318	10/10/2022	

CONTRACTOR/SUPPLIER <b>SINGAPORE AIRLINES</b>	DELIVERY TERM
ADDRESS	PAYMENT TERM
MODE OF PROCUREMENT <b>Direct Retail Purchase</b>	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>ROUNDTrip PLANE TICKET</b> Manila to Dhaka, Bangladesh - vice versa  October 18, 2022 Manila to Dhaka, Bangladesh 14:15pm - 22:40pm  October 20, 2022 Dhaka, Bangladesh to Manila 14:20pm - 05:40 + 1 (October 21, 2022)  Passenger : ATTY. ANNA GRACE I. MARPURI to attend the 35th Asian Trade Promotion Forum (ATPF) CEO Meeting  inclusive of baggage allowance, meals and other incidentals except Travel Taxes			US\$1,011.70 or Php59,619.48

TOTAL AMOUNT IN WORDS: <b>Fifty Nine Thousand Six Hundred Nineteen Pesos and 48 Centavos or One Thousand Eleven &amp; 70 USDollars</b>	Php <b>59,619.48</b> or <b>US\$1,011.70</b>
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This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,	BUR No. <u>IO-22100815</u>	Recommended by:
<b>ATTY. ANNA GRACE I. MARPURI</b>	DATE <u>10/20/2022</u>	
OIC-DM, CS Department	AMOUNT <u>Php59,619.48</u>	
CONFORME:	<u>or US\$1,011.70</u>	
Name & Signature of Contractor/Supplier	Funds Available: <u>MALERNA C. BUYAO</u>	Approved by: <b>ATTY. ANNA GRACE I. MARPURI</b>
Date	Chief, Controllership Division	OIC-DM, CS Department