

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number: 22-0004	PO Date: 02/08/2022	PAGE
PR No.: 2022-0027	PR Date: 01/25/2022	

CONTRACTOR/SUPPLIER ADDRESS MODE OF PROCUREMENT	MALAGOS AGRI-VENTURES CORPORATION Bolcan Street, Agdao, Davao DIRECT CONTRACTING	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF TOKENS FOR EXPO DUBAI 2022 EVENTS:  CHOCOLATES SIGNATURE GIFT BOX	50 pcs	Php1,439.00	Php71,950.00

TOTAL AMOUNT IN WORDS: <b>Seventy One Thousand Nine Hundred Fifty Pesos</b>	Php <b>71,950.00</b>
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This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
  
 ATTY. ANNA GRACE I. MARPURI  
 OIC-DM, CS Department  
 CONFORME:  
  
 MALERNA C. BUYAO  
 Name & Signature of Contractor/Supplier  
 Date

BUR No. DUBAIXPO-22020100  
 DATE 10 Feb. 2022  
 AMOUNT Php 71,950.00  
 Funds Available:  
  
 MALERNA C. BUYAO  
 Chief, Controllership Division

Recommended by:  
  
 KATRINA C. PINEDA  
 OIC-OTF, OG 2  
 Approved by:  
  
 MA. LOURDES D. MEDIRAN  
 Deputy Executive Director

## BUDGET UTILIZATION REQUEST AND STATUS

CITEM

\_\_\_\_\_  
Entity Name

Serial No.: DUBAIEXPO-22020100

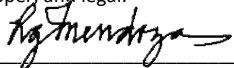
Date: 10 FEB 2022

Fund: S

Payee	MALAGOS AGRI-VENTURES CORPORATION
Office	
Address	Bolcan Street, Agdao, Davao City

Responsibility Center	Particulars	Project	Object Code/ Expenditures	Amount
	Payment for the purchase of tokens for Expo Dubai 2022 Events 50 pcs Chocolate Signature Gift Box		780	Php71,950.00
	<b>Total</b>			<b>PHP 71,950.00</b>

**A. Certified:** Charges to budget necessary, lawful, and under my direct supervision; and supporting documents valid, proper, and legal.

Signature: 

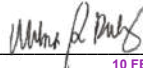
Printed Name: ROWENA D. MENDOZA

Position: OIC-DM, OG 2

Head, Requesting Unit/Authorized Representative

Date: \_\_\_\_\_

**B. Certified:** Budget available and utilized for the purpose/adjustment necessary as indicated above.

Signature: 

Printed Name: WILMA G. DULAY

Position: Chief, Budget & Cash Div.

Head, Budget Unit/Authorized Representative

Date: \_\_\_\_\_

**C. STATUS OF UTILIZATION**

Reference			Amount				
Date	Particulars	BURS/JEV/RCI No.	Utilization (a)	Payable (b)	Payment (c)	Balances	
						Utilization	Payable
						(a-b)	(b-c)
10 FEB 2022	Payment for the purchase of tokens for Expo Dubai 2022 Events 50 pcs Chocolate Signature Gift Box	DUBAIEXPO-22020100	Php71,950.00				