

# PURCHASE ORDER

CITEM.STR.FR.007



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965  
 info@citem.com.ph www.citem.com.ph



PO Number: 21-0127	PO Date: 12/17/2021	PAGE
PR No.: 2021-0201	PR Date: 08/31/2021	

CONTRACTOR/SUPPLIER ADDRESS	AVID SALES CORPORATION 4th Level SM Megamall, EDSA Mandaluyong	DELIVERY TERM	
MODE OF PROCUREMENT	SHOPPING	PAYMENT TERM	
		PLACE OF DELIVERY	
		DATE OF DELIVERY	


Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Purchase of the following:			
Network Switch (Unmanaged)	2 pcs	Php13,725.00	Php27,450.00
Network Switch (Managed 48 ports)	1 pc		Php17,525.00
			Php44,975.00

TOTAL AMOUNT IN WORDS: **Forty Four Thousand Nine Hundred Seventy Five Pesos** Php 44,975.00

*This order is placed subject to the following terms and conditions:*  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,  
  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS Department  
 CONFORME:   
**Rodney Lagleva**  
 Name & Signature of Contractor/Supplier  
 January 04, 2022  
 Date

BUR No. CO-21121005  
 DATE 12/20/2021  
 AMOUNT Php44,975.00  
 Furnished by:   
**MALERNA C. BUYAO**  
 Chief, Controllership Div.

Recommended by:   
**CLODUALDO D. EVIO**  
 Chief, SMDD  
 Approved by:   
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, CS DEPARTMENT