

PURCHASE ORDER

CITEM.STR.FR.007



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



PO Number: 2021-0072	PO Date: 10/04/2021	PAGE
PR No.: 2021-0198	PR Date: 07/19/2021	

CONTRACTOR/SUPPLIER TIGER CONSULTING AND SOFTWARE DEVT, INC	DELIVERY TERM
ADDRESS 444 Edsa Guadalupe Viejo, Makati City.	PAYMENT TERM
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF PDF EDITOR PERPETUAL SOFTWARE LICENSES	45 pcs	Php8,495.00/ each	Php382,275.00

Specifications:

- Must be a Perpetual license
- Perform all document updates in PDF
- Edit, change and professionalize document by adding stamps and watermarks.
- Manipulate PDF files and pages
- Merge or split PDF files.
- Create PDF Docs, Forms, and Portfolios
- Convert webpages to PDF file,
- Create PDF portfolios
- Create PDF, PDF/A, PDF/X, and PDF/E from Microsoft Office and Project
- Share Information on PDF with Other File Formats
- Convert PDF to Word, PowerPoint, and Excel
- Convert PDF to any image format.
- Convert PDF to HTML and text.
- Scan to PDF, OCR PDF, and Edit Scanned PDFs (OCR)
- Interfaces with scanner to scan and convert to PDF
- Will convert existing scans (i.e. images) to PDF
- Encrypt, Redact, and Sign PDFs
- Connected PDF Powered
- Grant and revoke document access
- Secure PDF documents with Microsoft Azure Information Protection
- Capability to attach e-signature and use/manage digital certificate
- Supplier must be a certified reseller of the product
- Delivery Date: 7 days upon receipt of approved purchased order

TOTAL AMOUNT IN WORDS: THREE HUNDRED EIGHTY TWO THOUSAND TWO HUNDRED SEVENTY-FIVE PESOS	Php 382,275.00
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This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Purchase Order upon delivery.

Very truly yours,

BUR No. **ISP-21100732**

Recommended by:

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, Corporate Services Dept.

DATE **10/06/2021**

C. Evio
CLODUALDO D. EVIO
 Chief, SMD Division

AMOUNT **Php382,275.00**

CONFORME:

Christine Vidad
CHRISTINE VIDAD
 Name & Signature of Contractor/Supplier

Funds Available:
Malerna C. Buyao
MALERNA C. BUYAO
 Chief, Controllership Division

Approved by:
Ma. Lourdes D. Mediran
 for **MA. LOURDES D. MEDIRAN**
 Deputy Executive Director

14 OCT 2021
 Date