JOB ORDER



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 📇 (632) 831-1368, 832-3965



QTY/UNIT

JO Number: JO Date: PAGE 02/28/2022 2021-0133 PR Date: PR No .: 2021-0343 11/10/2021

info@citem.com.ph @www.citem.com.ph

| CONTRACTOR | SUPPLIER BLUE CHIP M. | ARKETING |
|------------|------------------------|----------|
| ADDRESS 14 | 41 Dagupan Street, Brg | y. 51 |
| | A District A Territo N | A '1 - |

∠one 4 District 1, Tondo, Manila

MODE OF PROCUREMENT Small Value Procurement

| DELIVERY TERM |
|-------------------|
| PAYMENT TERM |
| PLACE OF DELIVERY |
| DATE OF DELIVERY |

UNIT PRICE

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

INTERNATIONAL COURIER SERVICE FOR THE PTIC-LA HYBRID B2B EVENT IN LOS ANGELES, USA

DESCRIPTION

PHP 248,888.80

AMOUNT

- Door to Door delivery by Air
- Manila, Ph Los Angeles, USA
- Estimated Total Weight: min. 100 kg; max. 110kg

Point of Origin:

Center for International Trade Expositions and Missions Golden Shell Pavilion, Roxas Blvd. corner Sen. Gil Puyat Avenue, Pasay City, Metro Manila 1300 Philippines

Recipient and Destination:

Eric C. Elnar, Trade Commissioner Philippine Trade and Investment Center Philippine Consulate General - Los Angeles 3250 Wilshire Boulevard, Suite 602, Los Angeles, CA 90010 Tel. No. (213) 388-1029/388-8376 Email: ericelnar@dti.gov.ph; losangeles@dti.gov.ph

Target delivery date to destination: 28 February 2022

Courier Responsibilities:

- Must provide appropriate secondary / tertiary packaging to ensure items arrive in good condition at destination
- Must pick up the items for shipment in CITEM
- Must provide status update on shipment

Two Hundred Forty Eight Thousand Eight Hundred Eighty TOTAL AMOUNT IN WORDS: **Eight Pesos and Eighty Centavos**

Php 248.888.80

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, of the TOTAL AMOUNT unless the contractor/supplier s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of ____ requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI OIC-DM, CS Department

CONFORME:

WILLIAM N. BATAC Name & Signature of Contractor/Supplier

MARCH 03, 2022

BUR No. IFEX-21121042

DATE

12-23-2021

Chief Controllership Division

AMOUNT Php248,880.80

EVA MARIE C. MARIQUINA OIC-DC, OTF OG 2

Recommended by:

Approved by

Deputy Executive Director

BUDGET UTILIZATION REQUEST AND STATUS

CITEM

Entity Name

Serial No.: __IFEX-21121042

Date: _____23 Dec 2021

Fund: ______IFEX 2021

| Payee | DHL | | | | | | |
|--------------------------|---|-----------|------------------------------|----------------|--|--|--|
| Office | | | | | | | |
| Address | | | | | | | |
| Responsibility Center | Particulars | Project | Object Code/ Expenditures | Amount | | | |
| | Payment for international courier service for the PTIC LA Hybrid B2B event in LA, USA | IFEX 2021 | 784 | PHP 250,000.00 | | | |
| | Total | | | PHP 250,000.00 | | | |

| | my direct supervision; and supporting documents valid, proper, and legal. |
|---------------|---|
| Signature: | 1 Skundy |
| Printed Name: | ROWERA G. MENDOZA |
| Position: | OIC, DM-Operations Group 2 |
| Head <i>,</i> | Requesting Unit/Authorized Representative |

Date:

B. Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above.

Signature: WILMA G. DULAY
Printed Name:

Chief, Budget & Cash Division Position:

Head, Budget Unit/Authorized Representative

Date: _____

| C. | STATUS OF UTILIZATION | | | | | | | |
|------------------|--|------------------|----------------------|------------------|------------------|-------------|---------|--|
| Reference | | Amount | | | | | | |
| Date Particulars | Particulars | BURS/JEV/RCI No. | Utilization (a) | Payable (b) | Payment (c) | Balances | | |
| | | | | | | Utilization | Payable | |
| 23 Dec 2021 | International Courier for PTIC LA Hybrid B2B Event in LA, USA | IFEX-21121042 | Php 250,000.00 | | | (a-b) | (b-c) | |