

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
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JO Number: <b>2021-0130</b>	JO Date: <b>02/10/2022</b>	PAGE
PR No.: <b>2021-0301</b>	PR Date: <b>11/26/2021</b>	

CONTRACTOR/SUPPLIER <b>SURVEYMONKEY INC.</b>	DELIVERY TERM _____
ADDRESS _____	PAYMENT TERM <b>Thru Credit Card</b>
MODE OF PROCUREMENT <b>Overseas Procurement</b>	PLACE OF DELIVERY _____
	DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>RENEWAL OF AN ONLINE SURVEY SOFTWARE SUBSCRIPTION FROM 01 JANUARY 2022 TO 31 DECEMBER 2022</b>  Business Plans (Team Advantage) Survey Inclusions: 1. Unlimited number of surveys 2. Unlimited questions per survey 3. 10,000 responses per month 4. Get response via web or social 5. Unlimited number of collectors 6. Pop up online surveys 7. Track email response 8. Mobile apps for IOS and android 9. Recurring surveys 10. Essential question types such as multiple choice, checkboxes, dropdown and text box 11. All languages supported 12. Pagination 13. Labeling, titles, and numbering 14. Quiz scoring and instant result 15. Advance survey logic 16. Custom themes, color, and more 17. Custom HTML email invitations 18. Real time results 19. Share survey data, Data trends 20. Filter and compare result 21. Statistical significance 22. Generate custom charts and reports 23. Download result as CSV, XLS, or PDF 24. Download result as PPT format 25. Export to SPSS			<b>PHP 46,368.00</b>

TOTAL AMOUNT IN WORDS: **Forty Six Thousand Three Hundred Sixty Eight Pesos** Php **46,368.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of \_\_\_\_\_ of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI  
 OIC-DM, CS Department  
 CONFORME:

BUR No. **CORPLAN-21121060**  
 DATE **12/28/2021**  
 AMOUNT **Php46,368.00**

Recommended by:  
  
**ROMINA AUREA MAGNO**  
 Chief TIDS

\_\_\_\_\_  
 Name & Signature of Contractor/Supplier

\_\_\_\_\_  
 Date

Funds Available  
  
**MALERNA C. BUYAO**  
 Chief Controllorship Division

Approved by:  
  
**MA. LOURDES D. MEDIRAN**  
 Deputy Executive Director