

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number:
21-0122

JO Date:
12/20/2021

PAGE

PR No.:
2021-0286

PR Date:
11/11/2021

CONTRACTOR/SUPPLIER LINKTREE
 ADDRESS
 MODE OF PROCUREMENT OVERSEAS PROCUREMENT

DELIVERY TERM
 PAYMENT TERM
 PLACE OF DELIVERY
 DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Purchase/Subscription of SOCIAL MEDIA REFERENCE LANDING PAGE TOOL FOR ONE (1) YEAR Scope of Work: - Create link campaigns to drive traffic to the agency's project websites and events - Customize each link campaign accordingly to the brand and theme of the project - Measure performance of each link campaign and adjust on-going campaigns accordingly Duration : One year (from date of purchased up to one year)			Php3,015.37 or US\$ 59.79

TOTAL AMOUNT IN WORDS: Three Thousand Fifteen Pesos and 37/100 Centavos or US\$ Fifty Nine Dollars and Seventy Nine Centavos Php 3,051.37 or US\$59.79


This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,


ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department
 CONFORME: 

 Name & Signature of Contractor/Supplier

 Date

BUR No. IP-CORPCOM-21121038
 DATE 12/22/2021
 AMOUNT US\$59.79 or Php3,051.37
 Funds Available: 
MALERNA C. BUYAO
 Chief Controllership Div.

Recommended by:

 Approved by: 
ELMER HAROLD GRANDE
 Information Officer