

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
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JO Number:	JO Date:	PAGE
2021-0107	10/22/2021	
PR No.:	PR Date:	
2021-0259	10/06/2021	

CONTRACTOR/SUPPLIER <b>PASIA CO., LTD.</b>	DELIVERY TERM .....
ADDRESS <b>301 SK Yoyogi Bldg., 1-3-5, Uehara, Shibuya-ku, Tokyo 151-0064, Japan</b>	PAYMENT TERM .....
MODE OF PROCUREMENT <b>OVERSEAS PROCUREMENT</b>	PLACE OF DELIVERY .....
	DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>HIRING OF JAPANESE INTERPRETATION SERVICES FOR THE B2B ARRANGED BY PTIC TOKYO/OSAKA</b>  Requirement: - Provide consecutive interpretation during the business matching via HopIn  Date Needed: October 20-22, 2021 Time Needed: 9:00 AM to 6:00 PM, Philippine Time	2 interpreters		JPY 270,000.00 OR A TOTAL OF PHP 120,015.00
<b>TOTAL AMOUNT IN WORDS: TWO HUNDRED SEVENTY THOUSAND JAPANESE YEN OR ONE HUNDRED TWENTY THOUSAND FIFTEEN PESOS</b>			JPY 270,000.00 OR A TOTAL OF PHP 120,015.00

This order is placed subject to the following terms and conditions:  
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,  
  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, Corporate Services Dept.  
 CONFORME:  
  
 Name & Signature of Contractor/Supplier  
**NAOKO ICHIKAWA**  
 Date

BUR No. **MEO-21100836**  
 DATE **10/25/2021**  
 AMOUNT **Php120,015.00 OR JPY270,000.00**  
 Funds Available  
  
**MALERNA C. BUYAO**  
 Chief, Controllership Division

Recommended by:  
  
**ANNA MARIE D. ALZONA**  
 Chief TIDS, Fashion Lifestyle  
 Approved by:  
  
**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, Operations Group 1