

# JOB ORDER

CITEM.STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965  
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



JO Number: <b>2021-0009</b>	JO Date: <b>03/12/2021</b>	PAGE
PR No.: <b>2021-0018</b>	PR Date: <b>01/08/2021</b>	

CONTRACTOR/SUPPLIER <b>ENVIRONET TOTAL SERVICES INC.</b>	DELIVERY TERM .....
ADDRESS <b>2/F FMGI Commercial Bldg., C5 Ext. cor. Marquez St., Manuyo Dos, Las Pinas</b>	PAYMENT TERM .....
MODE OF PROCUREMENT <b>Small Value Procurement</b>	PLACE OF DELIVERY .....
	DATE OF DELIVERY .....

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<b>DISINFECTION SERVICES FOR GOLDEN SHELL PAVILION AND ITS PERIMETER AND CITEM VEHICLES</b>  Scope Of Work 1. Contractor to provide general disinfection services in the Golden Shell Pavilion and its perimeter and walkways including all CITEM service vehicles. 2. Contractor to use misting and spraying operation using approved disinfection solutions preferably all-natural solution for viruses, molds, bacteria, etc. Provide necessary documents for the disinfectant solution/s to be used for the services. 3. Contractor to provide disinfection services in the best accepted professional standards, with well-trained personnel, disinfection equipment and PPEs. 4. Contractor to provide all labor, supplies and materials, and equipment to do the services and be responsible for any damage done to property in the performance of its services.	4 sessions per month for 10 months	Php6,772.72/ session	Php270,908.80
Delivery: Every Friday, or as needed, starting March 2021 to December 31, 2021, but unutilized services may be utilized in other dates as needed.			
Payment: Payment shall be made based on the number of utilized/delivered services only. Number of services may be reduced or terminated depending on prevailing health protocol conditions.			

TOTAL AMOUNT IN WORDS: <b>Two Hundred Seventy Thousand Nine Hundred Eight Pesos and 80 Cent.</b>	<b>Php 270,908.80</b>
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This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 of 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of \_\_\_\_\_ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

**JAIME ANTONIO S. SANDOVAL**  
 Chief, STREDO & Procurement Division

CONFORME:

**Siesta Buenaventura/ 03/18/2021**

Name & Signature of Contractor/Supplier

Date

BUR No. AOE-21030175

DATE 03/22/2021

AMOUNT Php270,908.80

Funds Available:

**MALERNA C. BUYAO**  
 Chief, Controllership Division

Recommended by

**ATTY. ANNA GRACE I. MARPURI**  
 OIC-DM, Corporate Services Dept.

Approved by:

**MA. LOURDES D. MEDIRAN**  
 Deputy Executive Director