

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number: 2020-0071	JO Date: 10/05/2020	PAGE 1/3
PR No.: 2020-0257	PR Date: 07/22/2020	

CONTRACTOR/SUPPLIER WEB.COM.PH INC	DELIVERY TERM
ADDRESS R-301 Raman Condominium, 113 Chino Roces Ave., Makati City	PAYMENT TERM
MODE OF PROCUREMENT SMALL VALUE PROCUREMENT	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
PROCUREMENT OF A DEDICATED WEB SERVER FOR CITEM'S ONLINE ASSETS AND WEBSITES OBJECTIVES A dedicated web server shall help CITEM to: 1. Accommodate more users to access the websites and platforms at any given time without affecting loading speed and each platform's performance; 2. Gain administrative or root access, providing greater access server control; 3. Customize and allot resources depending on the need of each website and platform; 4. Have a reliable infrastructure for all the websites and online assets to be available to anyone anytime; 5. Enhance the security of its online assets, including the websites and the corresponding uploaded digital content on all the Digital Trade and Community Platforms; and 6. Have a 24/7 on-premise support whenever necessary. Technical Specification / Requirements: The supplier must be capable of providing the following specifications: - Intel Xeon Quad-Core E3-1230 v5 Processor - 32 GB DDR3 Memory - 2 TB SSD Primary Storage (Apache, PHP, Tomcat) - 2 TB HDD Backup Drive - Server OS - CentOS 7 + Cpanel/WHM Management - Panel/WHM Management - Web Hosting Control Panel - With web analysis tools to monitor site traffic and bandwidth meter - SSL Certificate - DDoS Protection - Unlimited domain name hosting - Unlimited Email Accounts - Unlimited Traffic with Unlimited Bandwidth - Unlimited Secure FTP Accounts - Unlimited MySQL database - Dedicated IP Address	1 year		Php330,000.00

TOTAL AMOUNT IN WORDS:	Php
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This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of 1/10 OF 1% of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

JAIME ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement Division

BUR No. VAR-20100645
 DATE 10/12/2020
 AMOUNT Php 330,000.00

Recommended by:

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, OG 1

CONFORME:

John Osen / Web.com.ph Inc.
 Name & Signature of Contractor/Supplier
October 13, 2020
 Date

Funds available:

MALERNA C. BUYAO
 Chief, Controllership Division

Approved by:

PAULINA SUACO-JUAN
 Executive Director



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CONTRACTOR/SUPPLIER WEB.COM.PH INC.
 ADDRESS R-301 Raman Condominium,
113 Chino Roces Ave., Makati City
 MODE OF PROCUREMENT SMALL VALUE PROCUREMENT

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY _____
 DATE OF DELIVERY _____

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<p>PROCUREMENT OF A DEDICATED WEB SERVER FOR CITEM'S ONLINE ASSETS AND WEBSITES</p> <ul style="list-style-type: none"> - Dedicated Managed Support and 24/7 Technical Support - Seamless Full Migration of Web and Email - The server must have the latest versions of PHP & MySQL - With SMTP Access - Automatic Weekly Backup of Files and Database with up to seven (7) revisions before recycling - With Content Management System Installation Option - Free Transfer of Domains <p>Deliverables and Project Milestones:</p> <p>Month 1</p> <ul style="list-style-type: none"> - Assist in migrating CITEM's domains, websites, online assets, and databases - Host CITEM's domains, websites, online assets, and databases in a dedicated web server - Assist in installing the SSL Certificate - Provide 24/7 technical support whenever necessary - Backup CITEM's websites, online assets, and databases in a weekly interval <p>Month 2 to 12</p> <ul style="list-style-type: none"> - Host CITEM's domains, websites, online assets, and databases in a dedicated web server - Provide technical 24/7 technical support whenever necessary - Backup CITEM's websites, online assets, and databases in a weekly interval <p>Project Duration: One Year Start: From the date of delivery End: 365 days after the date of delivery</p> <p>Approved Budget of Contract: Php 660,000.00 (Inclusive of Value-Added Tax) Sources: 1. Digital Trade and Community Platform APP FY. 2020 a. Dedicated Web Server: Php 60,000.00 2. Digital: IFEX Philippines NXTFOOD Asia APP FY. 2020 a. Dedicated Web Server: Php 600,000.00</p>			

TOTAL AMOUNT IN WORDS: _____ Php _____

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Very truly yours,

 JAIME ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement Division
 CONFORME:

 John Oseña / Web.com.ph Inc.
 Name & Signature of Contractor/Supplier
 October 13, 2020
 Date

BUR No. VAR-20100645
 DATE 10/12/2020
 AMOUNT Php 330,000.00
 Recommended by:
 ATTY. ANNA GRACE I. MARPURI
 OIC-DM, OG 1
 Approved By:
 PAULINA SUACO JUAN
 Executive Director
 Funds Available:
 MALERNA C. BUYAO
 Chief, Controllership Division

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<p>PROCUREMENT OF A DEDICATED WEB SERVER FOR CITEM'S ONLINE ASSETS AND WEBSITES</p> <p>Payment Term:</p> <p>CITEM shall pay the supplier the full amount of the awarded contract price for a one-year subscription of a dedicated server upon accomplishment of the following terms:</p> <ul style="list-style-type: none"> - The supplier shall assist CITEM in migrating its domains, websites, online assets, and databases - Setup a dedicated server for CITEM's domains, websites, online assets, and databases for a one-year utilization - Successful installation of SSL Digital Certificate 			

TOTAL AMOUNT IN WORDS: **THREE HUNDRED THIRTY THOUSAND PESOS** Php 330,000.00

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Very truly yours,

 JAIME ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement Division

CONFORME:
 John Oseno / Web.com.ph Inc.
 Name & Signature of Contractor/Supplier
 October 13, 2020
 Date

BUR No. VAR-20100645
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 AMOUNT Php 330,000.00

Funds Available:

 MALERNA C. BUYAO
 Chief, Controllership Division

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