

JOB ORDER

CITEM.STR.FR.006

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965 ✉ info@citem.com.ph 🌐 www.citem.com.ph		JO Number: 2020-041	JO Date: 03/16/2020	PAGE
	PR No.: 2020-0163	PR Date: 03-04-2020		

CONTRACTOR/SUPPLIER <u>ACP INTERIOR DECORATION SERVICES</u> ADDRESS <u>1354L Apolinario Street, Bangkal, Makati City</u> MODE OF PROCUREMENT <u>SMALL VALUE PROCUREMENT</u>	DELIVERY TERM _____ PAYMENT TERM _____ PLACE OF DELIVERY <u>CITEM</u> DATE OF DELIVERY _____
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Repair and Replacement of Laminated Floor at the Executive Director's Office at CITEM Approximate Area : 37 sqm Scope of Work: 1. Supply and install laminated flooring (design and color approval before installation). 2. Supply and installation of base boards, including leveling gapping materials for all the above areas. 3. Contractor to submit laminated floor samples together with its bid, 4. Contractor may conduct actual measurement of the area. Approved Laminated Floor Sample : Decofloor II, 2047-2 Lt. Beige flooring	1 lot		Php68,000.00

TOTAL AMOUNT IN WORDS: <u>Sixty Eight Thousand Pesos</u>	Php68,000.00
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This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1% of 1/10 of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours, JAIME ANTONIO S. SANDOVAL Chief, STREDO & Procurement Division	BUR No. <u>AOE-20060402</u> DATE <u>06/05/2020</u> AMOUNT <u>Php 68,000.00</u>	Recommended by: REYNALDO R. GONZALES OIC-General Services Division
CONFORME: Name & Signature of Contractor/Supplier Date _____	Funds Available: MALERNA C. BUYAO Chief, Controllership Division	Approved by: ATTY. ANNA GRACE I. MARPURI OIC-DM, Corporate Services Dept.