



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1360 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3065
 info@citem.com.ph www.citem.com.ph



JO Number: 2020-0035	JO Date: February 26, 2020	PAGE
PR No.: 2020-0059	PR Date: 1/14/2020	

CONTRACTOR/SUPPLIER ZASAN MARKETING & INDUSTRIAL SALES	DELIVERY TERM
ADDRESS Unit 305 Isabel Tower No. 11 Judge Jimenez St., Quezon City Tel. No. 5355266 / 2097465	PAYMENT TERM
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY CITEM
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
WASTEWATER ENZYME TREATMENT SERVICES FOR GOLDEN SHELL PAVILION (GSP) PERIOD OF ENGAGEMENT: February - December 2020 Scope of Services: <ol style="list-style-type: none"> Supply of enzyme powder for manual treatment of wastewater from GSP of at least 3 kilos per month. Subject the enzyme-treated wastewater to microbiological tests to be conducted quarterly by third party laboratory authorized by relevant government agencies. Supervise the proper dosing of enzymes and extend technical advise for the treatment to have the quality of wastewater conform to standards. Monitor the efficacy of enzyme treatment and make recommendations when necessary. Submit certificate of monthly treatment and the quarterly laboratory test result. Enzyme must be biodegradable and must not harm the environment. All chemical in its composition should be listed in the Phil. Inventory of Chemicals and Chemical Substances (PICCS) published by DENR. Contractor to submit Certification by a registered Chemist that all its chemicals are listed in the PICCS. 			92,246.40
B.S. AOE Repair & Maint.			

TOTAL AMOUNT IN WORDS: Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

JAIME ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement
 CONFORME:

LEONOR M. MENDIOLA
 Name & Signature of Contractor/Supplier

BUR No. AOE-20030302
 DATE 3/5/2020
 AMOUNT ₱ 92,246.40
 Funds
MALERNA C. BUYAO
 DC, Controllership Div.

Recommended by:

REYNALDO R. GONZALES,
 OIC, GSD
 Approved by:

ATTY. ANNA GRACE I. MARPURI
 OIC, Corporate Services Dept.

SG

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (832) 831-2281 to 09 ext. 218 (832) 831-1368, 832-3965
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CONTRACTOR/SUPPLIER **ZASAN MARKETING & INDUSTRIAL SALES**

ADDRESS Unit 305 Isabel Tower No. 11

Judge Jimenez St., Quezon City

Tel. No. 5355266 / 2097465

MODE OF PROCUREMENT

Small Value Procurement

DELIVERY TERM

PAYMENT TERM

PLACE OF DELIVERY

CITEM

DATE OF DELIVERY

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DESCRIPTION

QTY/UNIT

UNIT PRICE

AMOUNT

WASTEWATER ENZYME TREATMENT SERVICES FOR GOLDEN SHELL PAVILION (GSP)

PERIOD OF ENGAGEMENT: February - December 2020

Cost Breakdown:

1. San-Chem Waste Water Treatment
(Enzyme Powder Base)

33 kilos

2,000.00

66,000.00

2. For Buffer San-Chem Waste Water Treatment
(Enzyme Powder Base)

6 kilos

2,000.00

12,000.00

3. F.A.S.T. Laboratories

Wastewater Test Analysis

4 parameters

3,561.60

14,246.40

ph, color, BOD, COD, TSS and Oil and Grease
(Every 3 months)

test

TOTAL OF SUPPLY OF LABOR AND MATERIALS FOR THE TREATMENT PROGRAM OF SEPTIC TANK

92,246.40

Monthly Enzyme Requirement

Septic Tank Unit: Less 50 m

Biological Treatment: WWT ENZYME

Frequency Dosage (per week) : 750 grams / 1st week

750 grams / 2nd week

750 grams / 3rd week

750 grams / 4th week

Total Dosage (per month) : 3.0 kilos (500 grams/pack)

Total Dosage from February-December 2020 : 33 kilos (500 grams/pack)

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

BUR No. AOE-20030302

Recommended by:

DATE 3/5/2020

REYNALDO R. GONZALES -

AMOUNT 92,246.40

OIC, GSD

JAIMIE ANTONIO S. SANDOVAL

Chief, STREDO & Procurement

CONFORME:

Funds Available MAHERNA C. BUAYAO

Approved by:

ATTY. ANNA GRACE I. MARPURI

DC, Controllership Div.

OIC, Corporate Services Dept.

Date

CITEM CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

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CONTRACTOR/SUPPLIER ZASAN MARKETING & INDUSTRIAL SALES
ADDRESS Unit 305 Isabel Tower No. 11

Judge Jimenez St., Quezon City

Tel. No. 5355266 / 2097465

MODE OF PROCUREMENT

Small Value Procurement

DELIVERY TERM
PAYMENT TERM
PLACE OF DELIVERY

CITEM

DATE OF DELIVERY

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DESCRIPTION

QTY/UNIT

UNIT PRICE

AMOUNT

WASTEWATER ENZYME TREATMENT SERVICES FOR GOLDEN SHELL PAVILION (GSP)
PERIOD OF ENGAGEMENT: February - December 2020
Treatment Schedule:

As a general guideline before setting up the implementation of maintenance treatment program of the system, the following procedure should be followed:

1. Inspection of the whole system to determine the necessity of shock dosing.
2. Subject the wastewater for laboratory tests.
3. Gather all specific information of the septic tanks units to be treated.
4. Coordinate with the Pollution Control Officer.
5. Make a base line data of the treatment program.

Technical Supervision:

On the first day of implementation of the treatment, technical supervision will be extended to the Pollution Control Officer to coordinate and introduce the proper dosing of a particular system.

TOTAL AMOUNT IN WORDS:

Php

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Very truly yours,

 BUR No. AOE-20030302

Recommended by:

 DATE 3/5/2020
REYNALDO R. GONZALES,
OIC, GSD

 AMOUNT ₱92,246.40

Approved by:

ATTY. ANNA GRACE I. MARPURI

DC, Controllership Div.

OIC, Corporate Services Dept.

JAIME ANTONIO S. SANDOVAL
Chief, STREDO & Procurement

CONFORME

Name & Signature of Contractor/Supplier



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CONTRACTOR/SUPPLIER **ZASAN MARKETING & INDUSTRIAL SALES**
ADDRESS Unit 305 Isabel Tower No. 11
 Judge Jimenez St., Quezon City
 Tel. No. 5356268 / 2097465
MODE OF PROCUREMENT

DELIVERY TERM
PAYMENT TERM
PLACE OF DELIVERY CITEM
DATE OF DELIVERY

Small Value Procurement

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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
WASTEWATER ENZYME TREATMENT SERVICES FOR GOLDEN SHELL PAVILION (GSP) PERIOD OF ENGAGEMENT: February - December 2020 Monitoring: Service Engineers/Technicians will conduct on the program treatment training introducing dosages and preparation to monitor the efficacy of treatment enzymes for the first month. After which, once a month will be observed. Test analysis and recommendation will be advised to PCO. A buffer/additional 500 grams of SAN-CHEM WWT Enzyme Powder is recommended for every 25-50 persons if the result increase by 50% based from the information given during the inspection or as needed. Guarantee That the enzymes will not harm nor destroy CITEM's valuable septic tanks. Terms and Conditions: Delivery Period: 5-7 working days upon receipt of Job Order Bid price inclusive of Value Added Tax (VAT) Terms of Payment: 30 days upon delivery of the item.			

TOTAL AMOUNT IN WORDS: **NINETY TWO THOUSAND TWO HUNDRED FORTY SIX AND 40/100** Php **92,246.40**

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Very truly yours,

JAIMIE ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement
 CONFORME:
ELEONOR MERVEL
 Name & Signature of Contractor/Supplier

BUR No. AE-20030302
 DATE 3/5/2020
 AMOUNT ₱92,246.40
 Funds:
MALERNA C. BUYAD
 DC, Controllership Div.

Recommended by:

REYNALDO R. GONZALES,
 OIC, GSD
 Approved by:

ATTY. ANNA GRACE I. MARPURI
 OIC, Corporate Services Dept.