

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
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JO Number:
2020-0001

JO Date: _____ PAGE

PR No.:
2020-0020

15 January 2020
12/04/2019 1/5

CONTRACTOR/SUPPLIER **PEOPLE DYNAMICS, INC.**
 ADDRESS 502 OMM Citra Bldg., 39 San Miquel Avenue, Ortigas Center, Pasig City
 MODE OF PROCUREMENT **SMALL VALUE PROCUREMENT**

DELIVERY TERM _____
 PAYMENT TERM _____
 PLACE OF DELIVERY **CITEM**
 DATE OF DELIVERY _____

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
<p>Psychological Examination Services 2020 for Clerical, Technical, Supervisory and Managerial Positions</p> <p><i>Methodology and Expected Outputs</i></p> <p>A. Test Battery</p> <p>CLERICAL</p> <p><i>Intelligence Quotient (IQ): General mental ability, clerical aptitude</i></p> <p><i>Work Attitudes and personality inventories</i></p> <p>TECHNICAL</p> <p><i>Intelligence Quotient (IQ): Mental Ability, professional aptitude and analytical ability</i></p> <p><i>Emotional Quotient (EQ) tests: Emotional Reasoning/Emotional Self-control / Emotional Self-awareness, etc.</i></p> <p><i>Competencies based on or related to:</i></p> <ol style="list-style-type: none"> Driving Export Promotion Communicating and Connecting Delivering Excellent Results Exemplifying Professionalism and Integrity Personal Effectiveness Service and Solutions Orientation 			249,700.00

TOTAL AMOUNT IN WORDS: _____ Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of _____ of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered ~~1/10 of 1%~~ **1/10 of 1%** will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

JAIME ANTONIO S. SANDOVAL
 Chief, STREDO & Procurement Unit
 CONFORME:

 Name & Signature of Contractor/Supplier

 Date

BUR No. _____
 DATE _____
 AMOUNT _____
 Funds Available: _____

Recommended by:

FLORENCE PEARL M. BUENSALIDO
 Chief, HRM Division
 Approved by: _____

MALERNA C. BUYAO
 Chief, Controllership Division
MA. LOURDES D. MEDIRAN
 Deputy Executive Director