



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue  
 1300 Pasay City, Metro Manila, Philippines  
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3985  
 info@citem.com.ph www.citem.com.ph



JO Number:  
**2019-0314**

JO Date:  
**6-Dec-19**

PAGE

PR No.:  
**2019-1058**

PR Date:  
**12/5/2019**

CONTRACTOR/SUPPLIER **TINCHYAH ADVERTISING**

ADDRESS **Unit F & F 228 Plaza Bldg. Angelo  
 Amoranto, Quezon City**

Tel. No. **6172460**

MODE OF PROCUREMENT **Small Value Procurement**

DELIVERY TERM

PAYMENT TERM **30 days**

PLACE OF DELIVERY **CITEM**

DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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**Project: NATIONAL EXPORT CONGRESS December 2019**  
**SUBJECT: NATIONAL EXPORT CONGRESS December 2019 SIGNAGE 02**

**I. PRINTING, DELIVERY, INSTALLATION, DISMANTLING AND 2-WAY HAULING**

a. Pedestal Graphics (0.41m x 1.02m) Printable Sticker on Foamboard (Indoor)	3 pcs	1,020.00	1,279.69
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**II. Scope of Work and Timetable**

1. The contractor shall Print, Deliver, Install, Dismantle and Haul the items listed above on the specified materials and specifications.
2. The contractor shall provide proofs, swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
3. The contractor shall ensure the durability and quality of the items.
4. The contractor shall deliver the items properly and in good condition (without smudge, dirt, stain and the like) on or before **06 December 2019**.
5. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise.
6. Delay of delivery or installment on the indicated date and time will call for deduction of 10% of contract price.

B.S. NEC 2019

**ONE THOUSAND TWO HUNDRED SEVENTY NINE & 69/100**

TOTAL AMOUNT IN WORDS:

Php **1,279.69**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of \_\_\_\_\_ of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of \_\_\_\_\_ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

**JAIME ANTONIO S. SANDOVAL**  
 CHIEF, FREDO & Procurement

BUR No. **F-NEC-19120252**

Recommended by:

DATE **12/11/19**

AMOUNT **₱ 1,279.69**

**MA. LEONOR O. FALORUM**  
 Name & Signature of Contractor/Supplier

Funds Available  
  
**MALERNA C. BUYAO**  
 DC, Controllership Div.

Approved by:

**NORMAN D. BAGULBAGUL**  
 OJC, EDD