

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner San. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number: 2019-0315	JO Date: 5-Dec-19	PAGE 1 of 2
PR No.: 2019-1055	PR Date: 12/4/2019	

CONTRACTOR/SUPPLIER TINCHIYAH ADVERTISING	DELIVERY TERM
ADDRESS Unit F & F 228 Plaza Bldg. Angelo Amoranto, Quezon City	PAYMENT TERM 30 days
MODE OF PROCUREMENT Tel No. 6172460 Small Value Procurement	PLACE OF DELIVERY CITEM
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Project: NATIONAL EXPORT CONGRESS December 2019			
SUBJECT: NATIONAL EXPORT CONGRESS December 2019 SIGNAGE 01			
I. PRINTING, DELIVERY, INSTALLATION, DISMANTLING AND 2-WAY HAULING			
a. NEC Backdrop			
a.1 Welcome/Photo Front and Back (3.05m x 2.40m) Tarpaulin with Front Framing (Indoor)	2 pcs	1,195.00	17,494.80
a.2 Welcome/Photo Sides (0.55m x 2.40m) Tarpaulin with Front Framing (Indoor)	2 pcs	1,195.00	3,154.80
b. Info Board			
b.1 Info Board Front and Back (3.05m x 2.40m) Tarpaulin with Front Framing (Indoor)	2 pcs	1,195.00	17,494.80
b.2 Info Board Sides (0.55m x 2.40m) Tarpaulin with Front Framing (Indoor)	2 pcs	1,195.00	3,154.80
c. Floor Stickers			
c.1 NEC Sticker (2.00m x 2.00m) Printable Sticker (Indoor)	1 pc	685.00	2,740.00
c.1 NEC Tapes (0.11m x 5.00m) Printable Sticker (Indoor)	10 pcs	685.00	3,767.50
d. Booth Signages			
d.1 Rear Booth Graphics (2.00m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	8 pcs	285.00	11,400.00
B.S. NEC 2019			

TOTAL AMOUNT IN WORDS: _____ Php

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of _____ of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

JAIMIE ANTONIO S. SANDOVAL
 COORDINATOR MEREDO & Procurement

BUR No. **T-NEC-19120053**
 DATE **12/10/19**
 AMOUNT **₱ 74,168.50**

Recommended by:

NORMAN D. BAGULBAGUL
 OIC, EDD

MA LEDVETE D. PAUROKUA
 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
 DC, Controllership Div.

Approved by:

ARTURO CRUZ DIMAANO
 Department Manager III

Date

JOB ORDER

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JO Number: 2019-0315	JO Date: 5-Dec-19	PAGE 2 of 2
PR No.: 2019-1055	PR Date: 12/4/2019	

CONTRACTOR/SUPPLIER TINCHIYAH ADVERTISING ADDRESS Unit F & F 228 Plaza Bldg. Angelo Amoranto, Quezon City Tel No. 6172460 MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY CITEM DATE OF DELIVERY
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
Project: NATIONAL EXPORT CONGRESS December 2019			
SUBJECT: NATIONAL EXPORT CONGRESS December 2019 SIGNAGE 01			
d.2 Booth Graphics (1.02m x 2.50m) Tarpaulin Print on Matte Side (Indoor)	2 pcs	285.00	1,453.50
e. Directional Signages			
e.1 Directional Boards (0.60m x 1.80m) Printable Sticker on Foamboard (Indoor)	12 pcs	1,020.00	13,219.20
e.2 Directional Arrows (0.07m x 0.07m) Vinyl Sticker Cut-out	50 pcs	1,180.00	289.10
II. Scope of Work and Timetable			
1. The contractor shall Print, Deliver, Install, Dismantle and Haul the items listed above on the specified materials and specifications.			
2. The contractor shall provide proofs, swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.			
3. The contractor shall ensure the durability and quality of the items.			
4. The contractor shall deliver the items properly and in good condition (without smudge, dirt, stain and the like) on or before 06 December 2019 .			
5. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise.			
6. Delay of delivery or installment on the indicated date and time will call for deduction of 10% of contract price.			
B.S. NEC 2019			
TOTAL AMOUNT IN WORDS: SEVENTY FOUR THOUSAND ONE HUNDRED SIXTY EIGHT AND 50/100			Php 74,168.50

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Very truly yours,

JAIME ANTONIO S. SANDOVAL
 CONTRACTS & Procurement

BUR No. **FIVEC-1A120053**

Recommended by:

DATE **12/10/19**

AMOUNT **₱ 74,168.50**

NORMAN D. BAGULBAGUL
 OIC, EDD

M.A. LEOVETTE O. FALLOKAN
 Name & Signature of Contractor/Supplier

Funds Available:

MALERNA C. BUYAO
 DC, Controllership Div.

Approved by:

ARTURO CRUZ DIMAANO
 Department Manager III

Date

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue 1300 Pasay City, Metro Manila, Philippines (632) 831-2201 to 09 ext. 218 (632) 831-1388, 832-3965 info@citem.com.ph www.citem.com.ph	dti PHILIPPINES	JO Number: 2019-0314	JO Date: 6-Dec-19	PAGE
	PR No.: 2019-1058	PR Date: 12/5/2019		

CONTRACTOR/SUPPLIER TINCHIYAH ADVERTISING ADDRESS Unit F & F 228 Plaza Bldg. Angelo Amoranto, Quezon City Tel. No. 6172460 MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM 30 days PLACE OF DELIVERY CITEM DATE OF DELIVERY
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DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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Project: NATIONAL EXPORT CONGRESS December 2019
SUBJECT: NATIONAL EXPORT CONGRESS December 2019 SIGNAGE 02

I. PRINTING, DELIVERY, INSTALLATION, DISMANTLING AND 2-WAY HAULING

a. Pedestal Graphics (0.41m x 1.02m) Printable Sticker on Foamboard (Indoor)	3 pcs	1,020.00	1,279.69
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II. Scope of Work and Timetable

1. The contractor shall Print, Deliver, Install, Dismantle and Haul the items listed above on the specified materials and specifications.
2. The contractor shall provide proofs, swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
3. The contractor shall ensure the durability and quality of the items.
4. The contractor shall deliver the items properly and in good condition (without smudge, dirt, stain and the like) on or before **06 December 2019**.
5. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise.
6. Delay of delivery or installment on the indicated date and time will call for deduction of 10% of contract price.

B.S. NEC 2019

TOTAL AMOUNT IN WORDS: ONE THOUSAND TWO HUNDRED SEVENTY NINE & 69/100	Php	1,279.69
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Very truly yours,

JAIIME ANTONIO S. SANDOVAL
 CONFIRMED & Procurement

BUR No. F-NEC-1912052

DATE 12/4/19

AMOUNT ₱ 1,279.69

Recommended by:

Approved by:

NORMAN D. BAGULBAGUL
 OIC, EDD

MA. LEOVENE O. FALORLUM
 Name & Signature of Contractor/Supplier

MALERNA C. BUYAO
 DC, Controllership Div.