

# JOB ORDER

CITEM STR.FR.006



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
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JO Number	JO Date	PAGE
2024-0269	07/09/2024	
PR No	PR Date	
2024-0269	06/20/2024	

**CONTRACTOR/SUPPLIER COMASIA LIMITED**  
**ADDRESS 21F One Harbour Square 181 Hoi Bun Road**  
**Kwun Tong, Kowloon, Hongkong**  
**MODE OF PROCUREMENT Overseas Procurement**

**DELIVERY TERM**  
**PAYMENT TERM**  
**PLACE OF DELIVERY**  
**DATE OF DELIVERY**

Please provide/furnish this office the requirements listed below, subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/LIMIT	UNIT PRICE	AMOUNT
<b>SPACE RENTAL WITH BOOTH SYSTEM FOR THE MANILA FAME INSTITUTIONAL PARTICIPATION IN BANGKOK MEGA SHOW 2024</b>  Space Requirement: 9sqm with booth system Event Dates: 17 to 20 July 2024 Location: Bangkok International Trade & Exhibition Center (BITEC), Bangkok, Thailand			USD3,240.00 or PHP190,547.64
TOTAL AMOUNT IN WORDS <b>Three Thousand Two Hundred Forty US Dollars or One Hundred Ninety Thousand Five Hundred Forty Seven Pesos and 64/100 Centavos</b>			USD3,240.00 or PHP 190,547.64

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of **1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, she shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of **of the TOTAL AMOUNT** unless the contractor/supplier re-quested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

**ATTY. ANNA GRACE I. MARPURI**  
**OIC-DM, CS Department**

CONFORME

*Mari Beth Barrios*  
**MARIBETH BARRIOS**  
 Name & Signature of Contractor/Supplier  
 July 12, 2024  
 Date

BUR No: **MF-24070686**

DATE: **July 8, 2024**

AMOUNT: **Php190,547.64**  
 or **US3,240.00**

Funds Available  
*Malerna C. Buyao*  
**MALERNA C. BUYAO**  
 Chief, Controllership Division

Recommended by  
*Marjo F. Evio*  
**MARJO F. EVIO**  
 OIC-DM, OG 1

Approved by  
*Leah Pulido Ocampo*  
**LEAH PULIDO OCAMPO**  
 Executive Director