

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965
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JO Number: 2024-0156	JO Date: 04/30/2024	PAGE
PR No.: 2024-0156	PR Date: 04/04/2024	

CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS CORPORATION
 ADDRESS: 324 Navy Road., Veterans Village, Quezon City
 MODE OF PROCUREMENT: Small Value Procurement

DELIVERY TERM
 PAYMENT TERM
 PLACE OF DELIVERY
 DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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FABRICATION, MOBILIZATION, INSTALLATION, AND HAULING OF PHILIPPINE FOOD HOLIDAYS SETTING IN IFEX PHILIPPINES 2024 **Php200,000.00**

QTY	UNIT	DESCRIPTION/SPECIFICATION	UNIT PRICE	AMOUNT
1	Lot	I. FABRICATION, MOBILIZATION, INSTALLATION, AND HAULING	Php20,000.00	Php20,000.00
6	Units	II. BUILT-UP STRUCTURE		
		a. Photo Display – 0.10m thk photowall in ¾ thk plywood with inner framing in approved finish. Metal in 2"x2" square tubular metal in approved paint finish with shelving for book stand provision (<i>see technical drawings for specification</i>) (Rental)	Php20,000.00/unit	Php120,000.00
2	Units	b. Built-up Structure A – In panaflex metal structure with backlighting LED strip light 10 watts and printed graphics <i>see technical drawings for specification</i> (Rental)	Php15,000.00/unit	Php30,000.00
2	units	c. Built-up Structure B - In panaflex metal structure with backlighting LED strip light 10 watts printed graphics (<i>see technical drawings for specification</i>) (Rental)	Php15,000.00/unit	Php30,000.00
				Php200,000.00

Scope of Work:

- The contractor shall Install, Dismantle, and Haul the items listed above on the specified materials and specifications.
- The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
- The contractor shall ensure the durability and quality of the items.
- The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) starting on ingress **07 to 09 May 2024 07:00am - 02:00pm** and egress on **12 May 2024 07:00pm to 12:00mn**
- The contractor shall complete the installation of the requirements on **09 May 2024, 02:00pm**
- Contractors should be at least 5 years in the business and must have a Very Satisfactory (VS) Rating if contractor was previously hired by CITEM. (please provide company profile and list of projects for the past three (3) years)
- All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise. Items shall be delivered to the CITEM office and shall be received by the General Services Division (GSD).
- Delay of delivery or installation will call for deduction of 10% of contract price.

TOTAL AMOUNT IN WORDS: Two Hundred Thousand Pesos Php **200,000.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY** of _____ of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

BUR No. IFEX - 24050484

Recommended by:

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department

DATE May 06, 2024

AMOUNT **Php200,000.00**

CONFORME:

Winlove D. Campos
 Name & Signature of Contractor/Supplier

Funds Available:
MALERNA C. BUYAO
 Chief, Controllership Division

Approved by:
NORMAN D. BAGULBAGUL
 OIC-DM, CCSD

Date May 6, 2024