

JOB ORDER

CITEM.STR.FR.009

CITEM CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner San. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 ☎ (632) 831-2201 to 09 ext. 218 📠 (632) 831-1368, 832-3965
 ✉ info@citem.com.ph 🌐 www.citem.com.ph



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| JO Number: | JO Date: | PAGE |
| 2023-0212 | 10/16/2023 | |
| PR No.: | PR Date: | |
| 2023-0434 | 10/04/2023 | |

CONTRACTOR/SUPPLIER: **TINCHIYAH ADVERTISING**
 ADDRESS: Unit E & F 228 Plaza Bldg., Angelo, La Loma, Q.C.
 MODE OF PROCUREMENT: **Small Value Procurement**

DELIVERY TERM
 PAYMENT TERM
 PLACE OF DELIVERY
 DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

| DESCRIPTION | QTY/UNIT | UNIT PRICE | AMOUNT |
|-------------|----------|------------|--------|
|-------------|----------|------------|--------|

MOBILIZATION, INSTALLATION, DISMANTLING, AND TWO-WAY HAULING OF GRAPHICS REQUIREMENTS FOR THE 36TH ATPF CEO MEETING

| QTY | UNIT | ARTICLE / WORK / DESCRIPTION / SPECIFICATION | UNIT PRICE | AMOUNT |
|------------------------|------|--|-------------|----------------------|
| 1 | lot | I. MOBILIZATION, INSTALLATION, DISMANTLING, AND TWO-WAY HAULING | | Php40,000.00 |
| 1 | lot | II. Registration Backdrop (3.6m x 0.3m x 3mH) Tarpaulin print with matte lamination mounted on wooden framing | | Php15,000.00 |
| 1 | lot | III. Welcome Wall (1.8m X 0.3m X 3mH) Tarpaulin print with matte lamination mounted on wooden framing | | Php12,725.00 |
| 1 | lot | IV. Namayan Room Signage (2m X 0.3m X 2.4mH) Tarpaulin print with matte lamination mounted on wooden framing | | Php12,725.00 |
| 1 | lot | V. PhotoWall (9m X 1m X 3mH) Tarpaulin print with matte lamination mounted on wooden framing | | Php40,170.00 |
| 10 | sets | VI. Various Table Top Graphics (0.2m X 0.1m X 0.3mH) Digital Print Sticker with matte lamination mounted sintra board | Php2,500.00 | Php25,000.00 |
| TOTAL BID OFFER | | | | Php145,620.00 |

Scope of Work: The contractor shall follow the Event schedule listed below for the installation and dismantling of requirements.

Event Details:

Event Date - 18 October 2023 (08:00 AM - 09:00PM)
 Ingress Date - 18 October 2023 (03:00AM - 7:00AM)
 Egress Date - 18 October 2023 (10:00PM - ONWARDS)
 Venue - Fairmont Makati 1, Raffles Drive, Makati Ave, Makati, 1224 Metro Manila

TOTAL AMOUNT IN WORDS: **One Hundred Forty Five Thousand Six Hundred Twenty Pesos** **Php 145,620.00**

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department

CONFORME:

BUR No. _____
 DATE _____
 AMOUNT **Php145,620.00**

Recommended by:

Raymond B. Ferraris
 Name & Signature of Contractor/Supplier

Funds Available:
Mahe Boyad
MALERNA C. BUYAO
 Chief, Controllership Division

Approved by:

NORMAN D. BAGULBAGUL
 OIC-DM, CCSD