

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
 info@citem.com.ph www.citem.com.ph



JO Number: 2023-0204	JO Date: 10/13/2023	PAGE
PR No.: 2023-0386	PR Date: 09/18/2023	

CONTRACTOR/SUPPLIER MSD GODSPEED EXHIBITS CORPORATION
ADDRESS 324 Navy Road., Veterans Village, Quezon City

DELIVERY TERM
PAYMENT TERM
PLACE OF DELIVERY
DATE OF DELIVERY

MODE OF PROCUREMENT Small Value Procurement

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
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RENTAL, INSTALLATION, DISMANTLING, AND TWO-WAY HAULING OF COCONUT PAVILION FOR MANILA FAME 2023 **Php729,000.00**

QTY	UNIT	ARTICLE/WORK/DESCRIPTION/SPECIFICATION	UNIT PRICE	AMOUNT
1	Lot	I. MOBILIZATION/ DEMOBILIZATION	Php30,000.00	Php30,000.00
80	Sqm	II. FLOORING(rental) ¾" Plywood with Wood Tiling	Php89,678.98	Php89,678.98
1	Lot	III. FABRICATION(rental) •STRUCTURE-2"x 2" Kiln dry wood framing clad with ½" plywood	Php137,212.12	Php137,212.12
25	Sets	SHELVING-1"x1" Tubular steel painted with wood cabinet & shelving	Php7,500.00	Php187,500.00
1	Set	LIGHTED TABLE-2"x 2" Kiln dry wood framing clad with ½" plywood and acrylic sheet as tabletop and T5 lights underneath	Php12,500.00	Php12,500.00
1	Set	SHOWCASE SHELVING-1"x 1" Kiln dry wood framing clad with ½" plywood	Php37,658.90	Php37,658.90
3	Pcs	IV. FURNITURE •BLACK NEGOTIATION TABLE (RENTAL)	Php1,500.00	Php4,500.00
12	Pcs	BLACK NEGOTIATION CHAIR (RENTAL)	Php1,500.00	Php18,000.00
25	Pcs	BLACK BARSTOOL-Round swivel lift back chair stainless steel(PURCHASE)	Php2,600.00	Php65,000.00
2	Pcs	BAR STOOL-Dark green modern minimalist home with backrest(PURCHASE)	Php8,000.00	Php16,000.00
1	pc	LED TV 48" (RENTAL) to be mounted on wall	Php20,400.00	Php20,400.00
3	Pcs	MANNEQUINN (RENTAL)	Php7,000.00	Php21,000.00
25	Pcs	NATURAL WOOD DISPLAY RACK FOR EARRINGS & NECKLACE(PURCHASE)	Php700.00	Php17,500.00
7	Sqm	V. GRAPHICS(rental) •PRINTABLE STICKER CUT-OUT	Php10,850.00	Php10,850.00
10	sqm	PRINTABLE STICKER MOUNTED ON FOAMBOARD	Php15,500.00	Php15,500.00
1	Lot	VI. ELECTRICAL & LIGHTING(rental) INSTALLATION / WIRINGS / ETC.	Php7,000.00	Php7,000.00
6	Pcs	2-GANG CONVENIENCE OUTLET WITH EXTENSION CORD	Php450.00	Php2,700.00
48	Pcs	12W LED SHORT ARM SPOTLIGHT (DAYLIGHT)	Php750.00	Php36,000.00
				Php729,000.00

TOTAL AMOUNT IN WORDS: Php

This order is placed subject to the following terms and conditions:

The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management: Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the TOTAL AMOUNT unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department
 CONFORME:

WOLms
Ninloua D. Campos
 Name & Signature of Contractor/Supplier

Date

BUR No. **ME-23101211**
 DATE **10/17/2023**
 AMOUNT **Php729,000.00**

Funds Available:
MALERNA C. BUVAO
MALERNA C. BUVAO
 Chief, Controllorship Division

Recommended by:

NORMAN D. BAGULBAGUL
NORMAN D. BAGULBAGUL
 OIC-DM, CCSD

Approved by:

MA. LOURDES D. MEDIRAN
MA. LOURDES D. MEDIRAN
 Deputy Executive Director

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Scope of Work:

- The contractor shall Install, Dismantle and Haul the items listed above on the specified materials and specifications.
- The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
- The contractor shall ensure the durability and quality of the items.
- The contractor shall install the items properly and in good condition (without smudge, dirt, and stains and the like) starting 16 October 2023 at 08:00am and egress on 21 October 2023.
- The contractor shall complete installation of the items on 19 October 2023, 12:00pm
- Contractors should be at least 5 years in the business, based on company profile or any document reflecting company's length of business submitted.
- All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise.
- Delay of delivery or installation will call for deduction of 10% of contract price

TOTAL AMOUNT IN WORDS: Seven Hundred Twenty Nine Thousand Pesos Php 729,000.00

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Very truly yours,

ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department

CONFORME:

WOL
WOL
Minerva D. Campos
 Name & Signature of Contractor/Supplier

Date

BUR No. **MF-2310/211**
 DATE **10/17/2023**
 AMOUNT **Php729,000.00**

Funds Available:
Mah
MALERNA C. BUYAO
 Chief, Controllershship Division

Recommended by:

[Signature]
NORMAN D. BAGULBAGUL
 OIC-DM, CESD

Approved by:

[Signature]
MA. LOURDES D. MEDIRAN
 Deputy Executive Director