



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyal Avenue
 1300 Pasay City, Metro Manila, Philippines
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JO Number: 2023-0168	JO Date: 10/04/2023	PAGE
PR No.: 2023-0350	PR Date: 08/30/2023	

CONTRACTOR/SUPPLIER FRANC & MARCEL GRAPHICS CONSTRUCT CORP. ADDRESS 208 HSIRI Apartelle A. Mabini St., Caloocan City MODE OF PROCUREMENT Small Value Procurement	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
RENTAL, INSTALLATION, DISMANTLING, AND TWO-WAY HAULING OF CRAFTS DEMO AREA IN MANILA FAME 2023			
QTY	UNIT	ARTICLE/WORK/DESCRIPTION/SPECIFICATION	UNIT PRICE
1	lot	I. MOBILIZATION / DEMOBILIZATION	Php31,500.00
6	Units	II. CRAFT'S DEMO STRUCTURE (rental) *provision for framings inside platform for craft demo artists 2"x 2" Kiln Dry Wooden Framing Structure with 2.40m x 2.40m x 0.30mH platform in 3/4" Thk Plywood with Framing in approved finish	Php29,785.00 Php178,710.00
1	Set	III. STICKER on SINTRA BOARD (purchase) 6SQM Sticker on Sintra Board	Php11,607.27
18	Units	IV. LIGHTS (purchase) a) 10W (Daylight) Short Arm Adjustable Spotlight	Php1,200.00 Php21,600.00
12	Units	b) 10W (Daylight) Floodlight	Php950.00 Php11,400.00
110	Sqm	V. CARPET (rental) Needle Punch Gray Carpet	Php280.00 Php30,800.00
6	units	VI. CONVENIENCE OUTLETS (rental) 3 Gang Convenience Outlet	Php1,100.00 Php6,600.00
1	lot	VII. WIRINGS AND CONDUITS	Php10,750.00
			Php302,967.27

Scope of Work:

1. The contractor shall install, Dismantle, and Haul the items listed above on the specified materials and specifications.
2. The contractor shall provide proofs and swatches prior to final fabrication for approval unless waived by an EDD representative but to guarantee the best output.
3. The contractor shall ensure the durability and quality of the items.
4. The contractor shall install the items properly and in good condition (without smudge, dirt, stain and the like) **16 October 2023** at 08:00am and egress on **21 October 2023**.
5. The contractor shall complete installation of the items on **18 October 2023, 08:00pm**.
6. Contractors should be at least 5 years in the business. Based on company profile or any document reflecting company's length of business submitted.
7. All above item/s is/are the property of CITEM after the event unless indicated as rental or otherwise
8. Delay of delivery or installation will call for deduction of 10% of contract price

TOTAL AMOUNT IN WORDS: Three Hundred Two Thousand Nine Hundred Sixty Seven and Twenty Seven Centavos **Php 302,967.27**

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,
ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department
 CONFORME:

BUR No. **MF-23101132**
 DATE **10/5/2023**
 AMOUNT **Php302,967.27**

Recommended by:

NORMAN D. BAGULBAGUL
 OIC-DM, CCSD

Approved by:

MA. LOURDES D. MEDIRAN
 Deputy Executive Director

Name & Signature of Contractor/Supplier
 Date _____
 Funds Available:

MALERNA C. BUYAO
 Chief, Controllership Division