

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
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JO Number: 2023-0095	JO Date: 05/24/2023	PAGE
PR No.: 2023-0207	PR Date: 05/17/2023	

CONTRACTOR/SUPPLIER J.S. PLACIDO TRAVEL AND TOURS	DELIVERY TERM
ADDRESS Blk 35 Lot 8 Area C San Martin I, Sapang Palay San Jose Del Monte, Bulacan	PAYMENT TERM
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
RENTAL OF AIR-CONDITIONED VEHICLES FOR IFEX PHILIPPINES 2023			
25 May 2023 - Van for Hosted Buyers/ HOD/Speakers 10-12 pax seating capacity CITEM to any destination within Metro Manila 8 hours - 3:00 pm to 12:00 midnight	1 unit	Php7,426.00	Php 7,426.00
26 May 2023 - Van for Hosted Buyers/ HOD/Speakers 10-12 pax seating capacity CITEM to any destination within Metro Manila 10 hours - Van No. 1 - 7:00 am to 5:00 pm/Van No. 2 - 1:00 pm to 11:00 pm	2 units	Php7,426.00	Php14,852.00
27 May 2023 - Van for Hosted Buyers/ HOD/Speakers 10-12 pax seating capacity CITEM to any destination within Metro Manila 10 hours - Van No. 1 - 9:00 am - 7:00 pm / Van No. 2 - 1:00 pm to 11:00 pm	2 units	Php7,426.00	Php14,852.00
28 May 2023 - Van for Hosted Buyers/ HOD/Speakers 10-12 pax seating capacity CITEM to any destination within Metro Manila 10 hours - 1:00 pm to 11:00 pm	1 unit	Php7,426.00	Php 7,426.00
			Php44,556.00
1. Driver must be professional, courteous, neat, and defensive that will ensure the safety while on board. 2. All vehicles must be covered by comprehensive insurance inclusive Passenger Liability Insurance. Costs for gasoline, maintenance, lubricant, toll fee, and driver's meals and overtime fee shall be included in the quotation. 3. Assigned driver must be fully vaccinated. Soft or hard copy of vaccination card / certificate must be submitted. Period of Engagement : 25 - 28 May 2023			

TOTAL AMOUNT IN WORDS: Forty Four Thousand Five Hundred Fifty Six Pesos **Php 44,556.00**

This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours, ATTY. ANNA GRACE I. MARPURI OIC-DM, CS Department	BUR No. IFEX-23060625	Recommended by: ATTY. EVA MARIE C. MARIQUINA OIC-DC, OTF-OG2
CONFORME: Joan S. Placido Name & Signature of Contractor/Supplier	DATE JUNE 01, 2023	Approved by: ROWENA D. MENDOZA OIC-DM, OG 2
Date _____	AMOUNT Php44,556.00	Funds Available: MALERNA C. BUYAO Chief, Controllership Division