

JOB ORDER

CITEM.STR.FR.006



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
 (632) 831-2201 to 09 ext. 218 (632) 831-1368, 832-3965
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JO Number: 2022-0051	JO Date: 06/15/2022	PAGE
PR No.: 2022-0112	PR Date: 05/04/2022	

CONTRACTOR/SUPPLIER SG Biopharma Pharmaceutical Products Trading	DELIVERY TERM
ADDRESS B6, L6, Sapphire St., Fortuneville 1, Panipuan, Baliti, San Fernando, Province of Pampanga	PAYMENT TERM
MODE OF PROCUREMENT Small Value Procurement	PLACE OF DELIVERY
	DATE OF DELIVERY

Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
SUPPLY AND ADMINISTRATION OF QUADRIVALENT INFLUENZA VACCINE	86 units	Php820.00/ unit	Php70,520.00
Scope of Services <ol style="list-style-type: none"> 1. Type of vaccine: Quadrivalent Influenza Vaccine 2022. 2. Must be FDA approved. 3. Expiration date must be stated in vaccines and must not be earlier than 31 December 2022. 4. Supply and provision of the required vaccines and the medical team to administer the vaccination. 5. Provider must be DOH-accredited and must submit Certification or any proof of the accreditation. 6. Vaccination must be administered by a medical team composed of at least 1 licensed nurse & 1 licensed physician. 7. Medical supplies to be used in the administration of vaccines such as but not limited to syringe, band-aid, alcohol, cotton. 8. Medical team must conduct medical assessment to employee's prior vaccination. 9. Provider shall provide sharps container and pick up discarded sharps for disposal 10. Must provide waiver of liability form. 11. Names of those who will administer the vaccination must be submitted to CITEM at least 1 week before the schedule along with copies of their vaccination card. 12. They will be requested to accomplish the Daily Health Declaration Form 1 day before they go to office (health protocols are subject to change depending on alert level). 			

TOTAL AMOUNT IN WORDS: SEVENTY THOUSAND FIVE HUNDRED TWENTY PESOS	Php 70,520.00
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This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1% of the TOTAL VALUE of this ORDER for EACH DAY OF DELAY.** In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay LIQUIDATED DAMAGES in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours, 
ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department


BUR No. **AOE-22060462**
 DATE **06/20/2022**
 AMOUNT **Php70,520.00**

Recommended by: 
FLORENCE PEARL M. BUENSALIDO
 Chief, HRMD Division

CONFORME:

Mary Sylvette Tua
 Name & Signature of Contractor/Supplier
 June 28, 2022
 Date

Funds Available: 
MALERNA C. BUYAO
 Chief, Controllership Division

Approved by: 
ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department