



CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
 Golden Shell Pavilion, Roxas Boulevard corner Sen. Gil J. Puyat Avenue
 1300 Pasay City, Metro Manila, Philippines
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JO Number: 2022-0048	JO Date: 06/01/2022	PAGE
PR No. 2022-0109	PR Date: 04/26/2022	

CONTRACTOR/SUPPLIER IPG MEDIABRANDS PHILIPPINES, INC. ADDRESS DOING BUSINESS UNDER THE NAMES AND STYLES OF UNIVERSAL MCCANN 29F Trade and Financial Tower, Bonifacio Global City, Taguig MODE OF PROCUREMENT Direct Contracting	DELIVERY TERM PAYMENT TERM PLACE OF DELIVERY DATE OF DELIVERY
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Please provide/furnish this office the requirements listed below subject to the terms and conditions contained herein. Address all correspondence to the Center for International Trade Expositions and Missions (CITEM).

DESCRIPTION	QTY/UNIT	UNIT PRICE	AMOUNT
HIRING OF COMMUNICATION MEDIA SERVICES PROVIDER TO IMPLEMENT THE WEBSITE UPDATES ON THE IFEXCONNECT.COM Inclusions: • Registration process: Create additional upload functionality to separate the upload of documents for license to operate (LTO), Certificate of Product Registration (CPR) and Food Certifications • Admin & Exhibitor Dashboards: Separate update functionality of documents for license to operate (LTO), Certificate of Product Registration (CPR) and Food Certifications 9 The following features, namely Registration Process and Admin & Exhibitor Dashboards, will be updated based on the feedback of the project team and CITEM stakeholders in 2021. The website functionalities will also be upgraded to accommodate to enable the end-users to upload pertinent registration documents and allow CITEM to conduct other forms of promotions, such as an early bird promo. Duration of the Contract : The duration of the contract will be one month after the IPG Mediabrands received the job order (JO) - June 13, 2022 to July 13, 2022			Php104,000.00

TOTAL AMOUNT IN WORDS: One Hundred Four Thousand Pesos	Php 104,000.00
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This order is placed subject to the following terms and conditions:
 The delivery must be made only during office hours to CITEM or as may be specified. Delivery is subject to the acceptance of CITEM's duly authorized representative/official and inspection by CITEM-Management Inspection Team and/or the Commission on Audit. Rejected deliveries are to be withdrawn and/or replaced immediately. Delay in the delivery is subject to the **PENALTY of 1/10 of 1%** of the **TOTAL VALUE** of this ORDER for **EACH DAY OF DELAY**. In case the contractor/supplier does not deliver within the due date, s/he shall be considered in default and will be liable to pay **LIQUIDATED DAMAGES** in the amount of _____ of the **TOTAL AMOUNT** unless the contractor/supplier requested and CITEM granted an extension. The contractor/supplier authorizes CITEM to deduct the amount of undelivered portion and to deduct the penalty and liquidated damages from any of its receivables from CITEM. The contractor/supplier must present a Delivery Receipt and Invoice or Official Receipt with the Job Order upon delivery.

Very truly yours,
ATTY. ANNA GRACE I. MARPURI
 OIC-DM, CS Department
 CONFORME:
 Ma. Regina R. Francisco
 Name & Signature of Contractor/Supplier
 June 13, 2022
 Date

BUR No. **DTCP-OP-22060390**
 DATE **06/01/2022**
 AMOUNT **Php104,000.00**

Recommended by:
NORMAN BAGULBAGUL
 OIC-DM, CCSD

Approved by:
PAULINA SUACO-JUAN
 Executive Director

Funds Available:
MALERNA C. BUYAO
 Chief, Controllership Division